

Download Search Adjustment Results for a Deposit

To download the search results of a deposit, complete the following steps:

1. The Search Results table appears, click **Download** as shown in Figure 1. The *Download Deposits* page appears.

Figure 1. Download Button

Click the voucher number of the adjustment you would like to view additional details.

Download Search Results? **Download**

<< < 1-2 >> of 2 Records

Voucher #	Voucher Date	Date of Deposit	Reason Code	ALC	Adj. (Type)	Debit/Credit	Adjustment Amount>
003073	07/31/2014	07/31/2014	StpPayment	00002099	R	D	\$500.00
003072	07/30/2014	07/30/2014	AcctClosed	00002099	R	D	\$100.00

2. Select either the **XML file** or **CSV file** format.
3. Verify your desired attributes for download:
 - **Deposit Information**
 - **Financial Institution Information**
 - **Agency Information**
 - **Accounting Subtotals and User Defined Data**
 - **Foreign Deposit Information**
4. Click **Submit**. The *File Download* dialog box appears.
5. Click **Open** or **Save**.



Application Tips

- Click **Open** and the content of the file appears.
- Click **Save** to choose the location where you will save the file.



Additional Button

Click **Cancel** to return to the OTCnet Home Page. No data is saved.