



## Install the OTCnet Local Bridge (OLB) Application

The **Check Capture Administrator (CCA)**, **Check Capture Supervisor (CCS)**, **Check Capture Lead Operator (CCLO)**, **Check Capture Operator (CCO)**, **Card Administrator (CA)** and **Card Operator (CO)** are authorized to install the OTCnet Local Bridge (OLB) application.



### Application Tip

The OTCnet Local Bridge (OLB) application is required for OTCnet Online users (i.e., **CA, CO, CCA, CCS, CCLO, CCO**) performing terminal configuration, card processing, check capture, and check processing operations.

The OLB application is downloaded as a zip file containing the OLB installer file (EXE file). This file includes the OLB certificate file for version 1.3.0 and newer. For OLB versions 1.2.0 and older, you **must** separately install the OLB certificate on the workstation for the OLB application to function with OTCnet.

After the **CA** or **CCA** downloads the OLB application and the **CCA, CA, CCS, CCLO, CCO, CA** and **CO** installs the OLB certificate (applicable for version 1.2.0 and older) the OLB is installed on the workstation. The next step is to install the OLB application.



### Application Tip

Prior to each OLB upgrade, the currently installed OLB application version must be uninstalled first. To uninstall a previous version of the OLB, complete the following steps:

For Windows 10:

- Access your **Control Panel** under **Start>Control Panel**
- Double-click **Add or Remove Programs**
- In the Currently installed programs box, click **OTCnet OLB**
- Click **Remove**
- Click **Yes** and wait while the OLB application uninstalls
- Verify the OTCnet OLB automatically uninstalled



#### Application Tip

- To install the OLB application you will need Windows Administrator privileges on each computer.
- Verify the previous version of the **OTCnet OLB** is uninstalled.
- The OLB application is required for terminal detection and performing check capture and check processing operations.
- The OLB application is required if you are using the Deployable Disbursing System (DDS) Interface (DoD only), applicable to **Check Processing only**.
- The OLB application can be installed *before or after* the OTCnet Firmware is installed. Before a terminal can be configured, both the OLB application and Firmware must be installed on the terminal, applicable to **Check Processing only**. There is no firmware for Card Processing.
- Before you can uninstall the OLB application, you must first stop the OLB application. If the OLB application has been started on the terminal, ensure that it is stopped before uninstalling the application. For information on installing and uninstalling the OLB application, refer to the Install the OTCnet Local Bridge (OLB) Application printable job aid.

To install the OLB application, complete the following steps:

1. Locate the folder where the OLB application file (EXE file) resides and double-click the file to start the installation.
2. The *Welcome to the OTCnet OLB Setup program* dialog box appears. Click **Next**.



#### Application Tip

Click **Cancel** to cancel and exit the setup.

3. The *Destination Location* dialog box appears. Click **Next**.



#### Application Tip

As a best practice, it is recommended that the OLB application is installed into the default destination folder (i.e., C:\Program Files\OTCnet\_olb). Click **Cancel** to exit the setup. Click **Back** to return to the previous dialog box.

4. The *Start Installation* dialog box appears. Click **Next**.



#### Application Tip

Click **Cancel** to exit the setup. Click **Back** to return to the previous dialog box.

5. The *Server Port Settings* dialog box appears. Click **Next**. Wait a moment while the files install.



#### Application Tip

As a best practice, it is recommended that the OLB application is installed with the default list of fixed ports. If your agency has different server port settings or needs, contact customer support. Click **Cancel** to exit the setup.

6. After the *OTCnet Local Bridge has been successfully installed* message appears, click **Finish**.



#### Application Tip

Click **Cancel** to exit the setup. Click **Back** to return to the previous dialog box.

The OTCnet OLB start and stop icons will appear on the desktop of the terminal.

