Intra-governmental Transactions Working Group (ITWG)

November 12, 2024

Today's Agenda

- Tentative ITWG Schedule
- Program Updates / G-Invoicing Roadmap
- IPAC Cutoff Temporary Relief Options Timeline
- Release 7.1
- 2025 Application User Recertification
- Office Hours
- IPAC Release 26.0 User Experience Overviews
- Survey Questions
- Open Agency Discussion

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Tentative ITWG Schedule

- ✓ September 10 – Program Updates, SSAE 18 Update – IPAC and G-Invoicing, IPAC Cutoff Temporary Relief Options Timeline, Patch Release 7.0.3, Release 7.1, G-Invoicing Fiscal Year End Reminder, FY24 Powerful User Recertification Lessons Learned, Office Hours, Open Agency Discussion

- ✓ October 8 – No Meeting

- ❑ November 12 – Program Updates / G-Invoicing Roadmap, IPAC Cutoff Temporary Relief Options Timeline, Release 7.1, 2025 Application User Recertification, Office Hours, IPAC R26.0 User Experience Overviews, Survey Questions, Open Agency Discussion

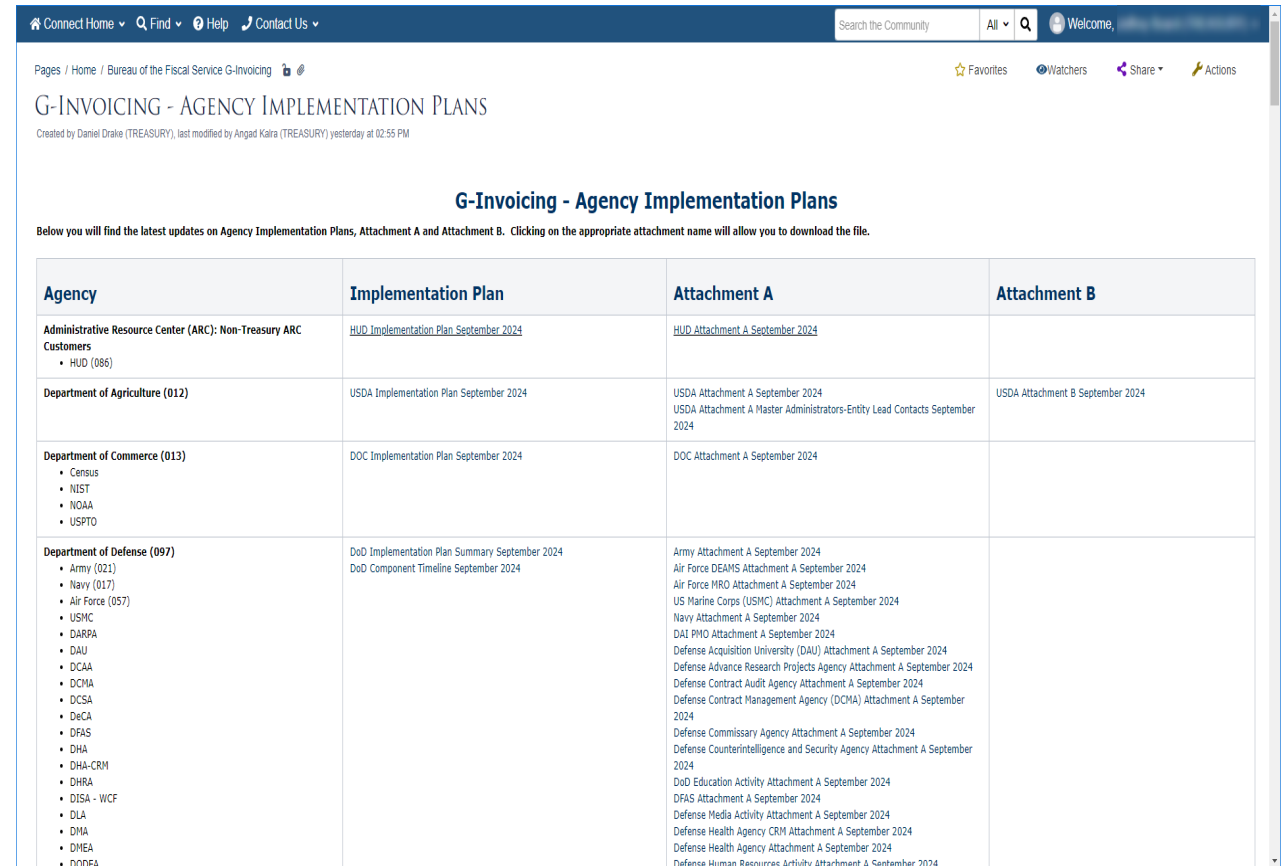Planned Dates: Dec 10, Jan 14, Feb 11   *2:00 - 3:30 pm ET*

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Program Updates

- Q1 FY25 Implementation Plans are due to Treasury by December 31st
  - These submissions will be reflected on your Q1 Scorecard
  - Please ensure that the correct Agency G-Invoicing POCs are captured on your quarterly Attachment A submissions
  - **Reminder:** Pull templates from G-Invoicing webpage each quarter to ensure you are submitting the most up-to-date versions
    - https://www.fiscal.treasury.gov/g-invoice/training.html
  - **Note:** An updated Attachment A template is under consideration for Q2 FY25 submissions
    - More details/discussion to be provided in December's ITWG meeting

- FY25 TFM Chapter 4700 Publication
  - Publication Date - November 15th
    - https://tfx.treasury.gov/tfm-classic/volume1/part2/chapter-4700-federal-entity-reporting-requirements-financial-report

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Program Updates Continued

- Q4 FY24 G-Invoicing Agency Implementation Plan submissions updated on Connect.gov

  - **Note:** Limited to CFO Act agency data only

    - Connect.gov only supports 200 attachments per page (timeout/page load issue)

  - Contact your AIT or reach out to the IGT@fiscal.treasury.gov mailbox if you need help identifying an agency G-Invoicing Point of Contact or would like to request a copy of an agency's Q4 FY24 submission

  - https://community.connect.gov/display/CrossAgencyExternal/G-Invoicing+-+Agency+Implementation+Plans

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Program Updates Continued

- Patch Release 7.0.3 successfully deployed to Production (October 23rd) and QA-C (November 1st)
  - Delivered the following: Security fixes, added "Create Date" & "Last Reactivate Date" columns to the User Export Report, and PSC Code Updates (Item Code in G-Invoicing)
    - 6 New Item Codes (Green): Q528, Q529, Q530, Q531, Q532, Q533
    - 3 Removed Item Codes (Red): Q506, Q512, Q526

PRODUCT_SERVICE_CODE	PRODUCT_SERVICE_DESC	EFFECTIVE_DATE	DEACTIVE_DATE
Q528	SOCIAL WORK	4/30/2024	
Q529	EMERGENCY MEDICINE SERVICES	4/30/2024	
Q530	ENDOCRINOLOGY MEDICINE SERVICES	4/30/2024	
Q531	NEPHROLOGY MEDICINE SERVICES	4/30/2024	
Q532	CHIROPRACTIC & ACUPUNCTURE SERVICES	4/30/2024	
Q533	OCCUPATIONAL & PUBLIC HEALTH SERVICES	4/30/2024	
Q506	MEDICAL- GERIATRIC	10/1/2011	4/29/2024
Q512	MEDICAL- OPTOMETRY	10/1/2011	4/30/2024
Q526	MEDICAL- MEDICAL/PSYCHIATRIC CONSULTATION	10/1/2011	4/30/2024

- G-Invoicing Program Guide
  - Guide for Basic Accounting and Reporting
  - Updates include new budgetary/proprietary accounting scenarios for 7600EZ and Deferred Payments as well as clarifications on fund settlement for Advance scenarios
  - Publication Date: Late November 2024
    - https://www.fiscal.treasury.gov/ussgl/resources-g-invoicing-program-guide.html

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Program Updates Continued

- ## FY24 SSAE 18 Update

  – IPAC & G-Invoicing SOC 1 Report Bridge Letters for the period 07/01/2024 - 09/30/2024 are now available

  – Please coordinate with your G-Invoicing/IPAC POC to have one representative from each Agency request copies by emailing the IGT@fiscal.treasury.gov mailbox or your Agency's AIT

- ## G-Invoicing Webpage Updates

  – New Office Hours Recordings added to the G-Invoicing Training Page in Sept/Oct

    - G-Invoicing Office Hours - GSA ETSNext Spotlight (September 10, 2024)

    - G-Invoicing Office Hours - Cancelled Order Line / Schedule Data Cleanse (September 24, 2024)

    - G-Invoicing Office Hours - LOC FEDLINK (October 8, 2024)

    - G-Invoicing Office Hours - Release 7.1 Data Cleanse (October 22, 2024)

    - G-Invoicing Office Hours Spotlight G-Invoicing SailPoint Access Setup (November 5, 2024)

      – https://www.fiscal.treasury.gov/g-invoice/training.html

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Program Updates Continued

- ## G-Invoicing Webpage Updates Continued
  - Independent Training Resources will soon be removed from the [G-Invoicing training webpage](#)
    - Moving forward all Training Resources and API documentation will be available through Intralinks
  - What is Intralinks and who will have access?
    - Intralinks is a more secure platform (protected by Username and Password) for housing sensitive content
    - ERP Vendors, Primary Admins, Master Admins and G-Inv POCs identified on the Attachment A's will be granted access to Intralinks by default
      - Those individuals will need to pull the material down and share within their respective agencies
      - Access to Intralinks will be reviewed annually
  - How do I access Intralinks?
    - More information to be shared over the next few months

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Program Updates Continued

- ## G-Invoicing Webpage Updates Continued

  - G-Invoicing Roadmap document published on 11/07/2024

    - Updated to reflect current position with our release schedule

      - https://fiscal.treasury.gov/g-invoice/resources.html#timelines

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G-Invoicing Roadmap

	Calendar Year							
	2023		**2024**				**2025**	
G-Invoicing Releases								
G-Invoicing	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2
R5.2	✔							
R6.0	✔							
R6.0.1		✔						
R7.0			✔					
R7.0.1				✔				
R7.0.2					✔			
R7.0.3						✔		
R7.1							X	

All timelines are tentative and based on known requirements as of November 2024
"X" denotes targeted quarter for deployment (development done).

Additional releases will be added as planning occurs for future Program Increments. The following link can be used to reference the Services Quick Reference Guide for additional information regarding the Federal Intragovernmental Data Standards (FIDS) and System Mapping & Validation Rules (SM&VR) supported by each release.

R5.2 (07/27/2023) – Enhanced Order Modification; Order Modification Revert and Performance while Order in Modification, Product Service Code (Item Code) Validation.

R6.0 (09/14/2023) – Multi-Factor Login Enforcement; Common Approach to Identity Assurance (CAIA)

R6.0.1 (10/19/2023) – Defect remediation; APIs (non-printable characters & SFO mod), Print for rejected Orders, and Incorrect Notifications. Application performance and stability enhancements.

R7.0 (03/16/2024) – Bi-directional Order Modification, DLA 7600EZ BizApp, CAIA enhancements, several Order UI updates, New Org API to provide ALC Name & Number, Technical Framework updates, Accessibility & Cyber Security improvements and ongoing optimization to improve application performance, responsiveness and throughput.

R7.0.1 (06/20/2024) – Defect remediation and application performance improvements

R7.0.2 (08/28/2024) – Defect remediation and application performance improvements

R7.0.3 (10/23/2024) – Angular 18 Update (version 16 end of service), Product Service Code (Item Code) Updates and defect remediations

R7.1 (Target Q1 CY2025) – Cancelled Order Lines / Schedules Enhancement, Mishandling of spaces as valid characters and defect remediations

G-Invoicing will be migrating to a new infrastructure in 2025. Business enhancements will be prioritized with stakeholders for development and implementation after the migration.

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IPAC Cutoff Temporary Relief Options Timeline

- The following temporary relief options will be provided to agencies in advance of the FY26 IPAC Cutoff and will be closely monitored

  - Any abuse or misuse of the relief options will result in their expedited removal

  - Please ensure your ERPs are ready to consume the new codes before using them

Application	BizApp/Sub-Category: Name	Purpose/Use Case	Date Available	Removal Date
IPAC	Sub-Category: Legacy In-Flight Buy/Sell	Legacy In-Flight Order Buy/Sell Activity	11/06/2024	TBD
IPAC	Sub-Category: Intra-Departmental Buy/Sell	Intra-Departmental Buy/Sell Activity (Two TAS within same FR Entity)	11/06/2024	TBD
G-Invoicing	*BizApp: Legacy In-Flight (7600EZ)	Legacy In-Flight Order Buy/Sell Activity	End of CY2024	TBD
G-Invoicing	*BizApp: Intra-Departmental (7600EZ)	Intra-Departmental Buy/Sell Activity (Two TAS within same FR Entity)	End of CY2024	TBD

*Unrestricted BizApp - $10k Threshold Removed

Note: Conversations are underway around how Noncompliant New Order Activity in G-Invoicing will be facilitated beyond FY25

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Release 7.1

- Cancelled Order Lines / Schedules Enhancements
  - Enhancement #1: G-Invoicing will no longer allow cancelled Order Line/Schedule data to be edited
    - New validation will prevent changes in both the UI and API
  - Enhancement #2: Order Lines/Schedules may be deleted while in Draft status or during a Modification (UI Only)
    - Specific Line/Schedule(s) may not be deleted if they have been on a Shared Order; however, newly added Line/Schedule(s) added during an Order Modification may be deleted until it is shared with Partner 2. Once an Order has been shared, all existing Line/Schedule(s) may only be cancelled.
  - Enhancement #3: G-Invoicing will no longer require at least one active Order Line/Schedule
    - Will allow all Order Line(s)/Schedule(s) to be cancelled
  - Agency Best Practice Leading up to R7.1
    - Moving forward, if you need to cancel an Order Line or Schedule agencies should strive to populate all the required fields with valid data in G-Invoicing
      - Those include TAS, BETC, Object Class Code, Item Code, Unit of Measure, Quantity, Unit Price, Bona Fide Need, etc.
    - If this best practice is not followed, agencies will have to revisit those as part of a potentially large data cleanse effort leading up to R7.1

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Cancelled Order Lines / Schedules Data Cleanse

- Involves 52 agencies with a total of 410 Schedules in Production that will need to be updated by December 13th to prepare for R7.1

- Affected trading partners (Buyer vs Seller) are being contacted by their AIT the week of October 21st with a list of target Orders that needed to be reviewed, and appropriate data values provided for a scripted fix

- Data cleanse efforts will include Orders in all statuses and may include Orders with external trading partners

- The Cancelled Order Lines / Schedules enhancements will impact both Production and QA environments

  – **Note:** There will not be a data cleanse for the QA environments

    - Agencies and vendors should review their test data sets and ensure Order Line / Schedule data is complete to avoid testing interruptions

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Release 7.1 Continued

- Mishandling of spaces as a valid character in G-Invoicing UI (Order and 7600EZ)

  - **Issue:** ERP Vendors aren't counting spaces as valid characters, but G-Invoicing is allowing spaces to be counted, which is resulting in Integration challenges

  - Data elements impacted:

    - Funding Agency Code

    - Funding Office Code

    - Requesting/Servicing Unique Entity Identifier (UEI)

  - Following R7.1 spaces will no longer be allowed as valid characters for these data elements

  - Data cleanse effort leading up to R7.1

    - Involves 26 agencies with a total of 148 Orders/7600EZs in Production that will need to be updated by December 13th to prepare for R7.1

    - Data cleanse efforts will include Orders/7600EZs in all statuses (Production and QA environments)

      - **Note:** There will not be a data cleanse for the QA environments

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R7.1 Data Cleansing Timeline

Date(s)	Action
Oct 21st	Notifications from AITs to Agency Primary POCs with target list of Orders
Oct – Dec	Contacted Agencies review Order data provided by AIT and provide missing data
Early Nov	R7.1 deployed to QA-F for integration testing
Dec 13th	Agencies complete input for scripted data cleanse
Late Dec	AIT / Prod Support review agency input for completeness
Jan 25	Targeted Orders updated with values provided by Agencies
Q1 CY25	R7.1 Production deployment

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Release 7.1 Continued

- Defect Remediations
  - Order Upload allowing the Servicing Agency to create Buyer Initiated Orders
  - Order Upload allowing the Requesting Agency to create Seller Facilitated Orders
  - Disallowing MS PowerPoint (.PPS) file types as 7600EZ Attachments (UI and API)
  - Full list of defects remediated to be documented in the Release Notes

- R7.1 Overview Webinar will be offered - Date/Time is TBD

- R7.1 Production/QA-C deployment dates targeted for Q1 CY25
  - Deployed to QA-F in early November for vendor integration testing

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2025 Application User Recertification

- Annual Application User Recertification will kick off January 2025

  – This applies to all Fiscal Accounting Applications (G-INV, CARS, GTAS, IPAC, SAM, CASH TRACK)

- The G-Invoicing user's "User Administrator" is required to recertify the user's access to G-Invoicing and verify their Role/Group assignments are appropriate

  – **Note:** BOTs cannot be assigned as a recertifying official

- All G-Invoicing "User Administrators" will be notified to recertify all users in their agency account

- **ACTION:** Verify all user's "User Administrator" is accurate and active in G-Invoicing

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2025 Application User Recertification

- The Annual Application User Recertification effort will target Fiscal Accounting application users with elevated access or privileges. The recertification data will be pulled on **the week of November 25th**.

- The recertification window will run from **01/02/2025** to **01/31/2025**

- For G-Invoicing this includes two primary population of users

Powerful User Type	Recertifying Official
G-Invoicing Application Roles: Primary Master Admins (PMA), Master Admin (MA), User Admins, Org Admins, GT&C Workflow Configuration Manager, GT&C Workflow Review, TAS Reconciler	The "User Administrator" listed in the G-Invoicing User Profile *Note: Recertification officials have access to G-Invoicing*
SailPoint IIQ Roles Agency "AppApprovers"	The user's "Manager" listed in the SailPoint IIQ Profile *Note: Recertification officials may not have access to G-Invoicing*

- The Recertifying Official is required to recertify all assigned user's powerful access and verify their Role/Group assignments are appropriate in accordance with the principle of least privilege access

- Notifications and Instructions for recertifying officials will be sent by the Treasury Support Center

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Preparing for Application User Recertification

- **G-Invoicing**
  - Review the assigned "User Administrator" for users with Powerful Users Roles for accuracy
  - If the "User Administrator" is inactive, the user's access will not be able to be recertified

- **SailPoint**
  - All Users must have a "Manager" established in their SailPoint profile
  - All agency "Application Approvers" should login to SailPoint and verify their "Manager" is accurate. If the user's "Manager" is not accurate, the user's "AppApprover" role will not be recertified.

- **Preparation steps should be completed prior to 11/25/2025**
  Changes made AFTER 11/25/2025:
  - **G-Invoicing "User Administrator**: Internal reports will be executed daily to identify if changes are made to the G-Invoicing "User Admin" and an email will be sent to the new "User Admin" notifying them they have users to recertify.
  - **SailPoint "Manager":** MUST be reported to the Treasury Support Center.

- **Recertification email notifications will be sent from the following:**
  - tscnoreply@stls.frb.org
  - GWA@stls.frb.org

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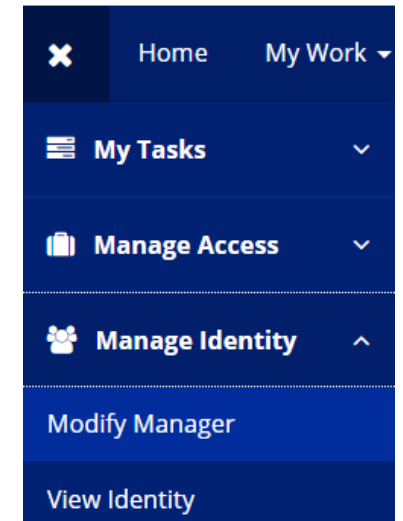
2025 Application User Recertification Resources

- **Agency drop-in sessions**
  - User Admins & Agency POCs who regularly work with us will receive the invites by default
  - If you don't receive an invite & want to attend those drop-in sessions, please email IGT@fiscal.treasury.gov mailbox requesting to be included in those sessions

*It is highly recommended the G-Invoicing "Export List" report be exported in the ART application at <u>minimum one week prior</u> to the close of the recertification window and again before the recertification window closes to ensure ALL users have the appropriate Status selected (Recertify or Revoke). This report will also provide the documentation needed for future audit requests to confirm the agency users who were recertified.

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2025 Application User Recertification Schedule

Week of November 11th	Review/Confirm G-Invoicing "User Admins" (Recertifying Officials) assigned to user account
	G-Invoicing "User Export" report
	Review/Confirm SailPoint "Manager" is accurate
	Recertification schedule posted to the IPAC, RITS, GINV application homepage
Week of November 18th	Update "User Admins" in G-Invoicing and "Manager" in SailPoint, as needed
Week of November 25th	G-Invoicing user data is pulled for recertification
Week of December 17th	Announcement sent to all Recertification Officials
January 2, 2025	Recertification window opens and the "Application User Recertification Guide" is sent to all Recertifying Officials
TBD	First of two agency drop-in sessions held
TBD	Second of two agency drop-in sessions held
Weekly	Emails sent to users and Recertification Official where no action has been taken to recertify access

	Data is pulled weekly to identify if a Recertification Official (RO) change has occurred:
	    G-Invoicing user's "User Admin" update (application roles)
	    SailPoint user's "Manager" update (AppApprover role)

January 28, 2025	Final email sent to ALL user's if their access has not been recertified
January 31, 2025	Recertification window closes
February 3 - 14, 2025	Deprovisioning of users who were not recertified
	G-Invoicing "User Admins" revoke application user roles
	Treasury Support Center revokes Primary Master Admin, Master Admin and SailPoint "AppApprovers" roles

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Upcoming Office Hours

- G-Invoicing Program conducts virtual Office Hours sessions twice monthly where we host targeted discussions as well as "open-mic" styled discussions.

- Future Topics Include:

    – ~~Trading Partner Spotlight: Legislative Agencies - FEDLINK (October 8th)~~

    – ~~Drop-In Session: Release 7.1 Data Cleanse (October 22nd)~~

    – ~~Drop-In Session: Establishing New G-Invoicing Users (November 5th)~~

    – Drop-In Session: Release 7.1 Data Cleanse (November 19th)

    – Open Topic (December 3rd)

    – Open Topic (December 17th)

    – Trading Partner Spotlight: Providing agencies a platform to discuss their G-Invoicing implementation approach with trading partners

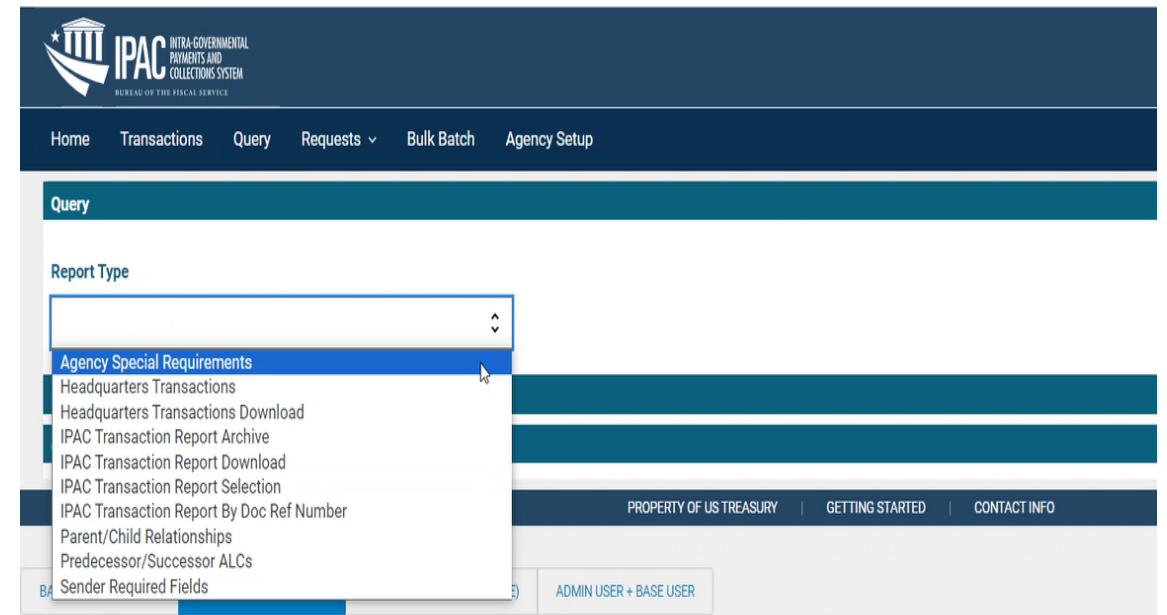- Register for Office Hours here: https://fiscal.treasury.gov/training/g-invoicing-office-hours.html

G-Invoicing Office Hours	**REGISTER**	11/05/2024 11/19/2024 12/03/2024 12/17/2024	Online	Open to all federal agencies	Fiscal Accounting	✉ IGT@fiscal.treasury.gov

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IPAC Release 26.0 User Experience Overviews

- The IPAC application will have a more modern appearance next year following Release 26.0 (June 2025)
  - We'll be providing application demos to agency IPAC users early next year
  - The goal of these overview sessions is to provide agency users an opportunity to see the changes to the IPAC application before they go into Production
  - We do intend to record & publish these sessions
  - **Note:** Agency BOT users in the IPAC User Interface (UI) will need to reprogram any BOTs that are in use today
    - There will be an agency testing window in advance of the Production release for reprogramming BOTs

- IPAC R26.0 Overview Sessions:
  - Basic Navigation & Transactions Module: New, Incomplete & Adjustment Transactions (January 14th)
  - Query Report Types & Bulk File Upload (February 4th)
  - Requests: Agency Special Requirements, Billable Status & Parent/Child Relationship (February 25th)

- Register here: https://www.fiscal.treasury.gov/training/

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Survey Questions

1. For our next revision to the Attachment A template (Q2 FY25) are there any additional data fields that your agency would find useful/beneficial to have included as part of the agency quarterly submissions (Y/N)?

2. If you responded with Yes for Question 1, please elaborate.

3. What are your priorities for FY25 to expand the adoption/implementation of G-Invoicing? Please note any business processes that you need assistance with or any Trading Partners that you're focused on in FY25.

*Link to Survey Questions: https://www.surveymonkey.com/r/LT6DGZ3

- Please submit feedback by COB Friday, November 22nd

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Open Agency Discussion

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G-Invoicing Program Support and Contacts

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IGT@fiscal.treasury.gov

https://www.fiscal.treasury.gov/g-invoice/

For G-Invoicing Additional Support

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Appendix

- OMB Controller Alert CA-24-3 (Slides 28 - 31)

- Policy & Guidance Updates (Slide 32)

- IPAC Transaction Sub-Category Timeline (Slide 33)

- Connecting With Your Trading Partners (Slide 34)

- Knowledge and Training Offerings (Slides 35 - 36)

- Treasury Support Center (Slide 37)

- Commonly Referenced Resources (Slide 38)

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OMB Controller Alert CA-24-3

Current Mandate

1) **October 2022: Implementation of New Orders**
   – New Orders to be established within G-Invoicing

2) **October 2025: IPAC Cut-Off**
   – Intended to include the transition of Orders originated prior to G-Invoicing implementation (i.e., In-Flight Orders)
   – IPAC cut-off control established to limit use of IPAC for Buy/Sell activity beyond October 2025

3) **Office of Management and Budget Controller Alert CA-24-3**
   – Reminds Federal agencies adoption of G-Invoicing is required for all agencies no later than October 1, 2025

Challenges Identified

In-Flight Order Activity

Intra-Departmental Activity

Non-Compliant Trading Partners

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G-Invoicing Implementation Challenges

Challenge #1: In-Flight Order Activity

Problem Statement: The transition of In-Flight orders to G-Invoicing is a highly complex process that requires agencies to collaborate with their trading partners to reconcile pre-existing inter-agency agreements, implement an increased data standard to meet G-Invoicing requirements, and the obligation of funds at fiscal year-end for existing orders that may be tied to expired funds.

In-Flight Order Activity – Proposed Relief Options

- **Temporarily Continue Use of IPAC**
  - **Action:** Establish a new transaction category in the IPAC application to categorize transactions as *"Legacy In-Flight Buy/Sell"*
  - **Action:** Require a data call from agencies to determine duration and extent IPAC will be used beyond October 2025 for In-Flight Buy/Sell activity
  - **Benefit:** Allows agencies to continue the use of the IPAC application to phase out In-Flight Order activity

AND

- **Temporarily Allow Use of 7600EZ Without Threshold**
  - **Action:** Establish a BizApp within G-Invoicing to allow agencies to leverage G-Invoicing 7600EZ capability without a $10,000 threshold
  - **Benefit:** Allows agencies to transition future transactions to G-Invoicing without requiring the conversion of historical data and Orders

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G-Invoicing Implementation Challenges

In-Flight Order Activity – Data Call Requested

Controller Alert CA-24-3

- OMB and Fiscal Service are requesting agencies to complete the accompanied In-Flight order template to document the scope, challenges, and plans to reduce their In-Flight order balances each Fiscal Year.

- Agencies should submit the completed template to the Department of Treasury, Bureau of Fiscal Service at IGT@fiscal.treasury.gov no later than September 30, 2024.

In-Flight Order Data Call Template

- Intended to collect data on the projected volume, dollar amounts, and duration agencies anticipate using the IPAC application to facilitate intra-governmental Buy/Sell transactions instead of G-Invoicing.

- The projected data should be separated by activity as a seller (intra-departmental and inter-departmental) and buyer (intra-departmental and inter-departmental).

- Allows for the data to be summarized by the agency's trading partners if significant amounts are projected to be with a single trading partner.

- Includes a questionnaire to gain insight on how the agency projected the data and gather information on the challenges that exist in converting In-Flight orders to G-Invoicing.

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G-Invoicing Implementation Challenges

Challenge #2: Intra-Departmental Activity

Problem Statement: Agency intra-departmental activity currently includes processes and procedures that allows agencies to sufficiently manage, record, reconcile, and report without documentation in a Treasury application prior to executing transactions. Implementation of G-Invoicing requires additional burden on agencies to incorporate the documentation of Orders prior to executing transactions.

Intra-Departmental Activity – Proposed Relief Options

- **Temporarily Continue Use of IPAC**
  - **Action:** Establish a new transaction category in the IPAC application to categorize transactions as *"Intra-Departmental Buy/Sell"*
  - **Benefit:** Allows agencies to continue the use of the IPAC application to facilitate intra-departmental Buy/Sell activity

AND

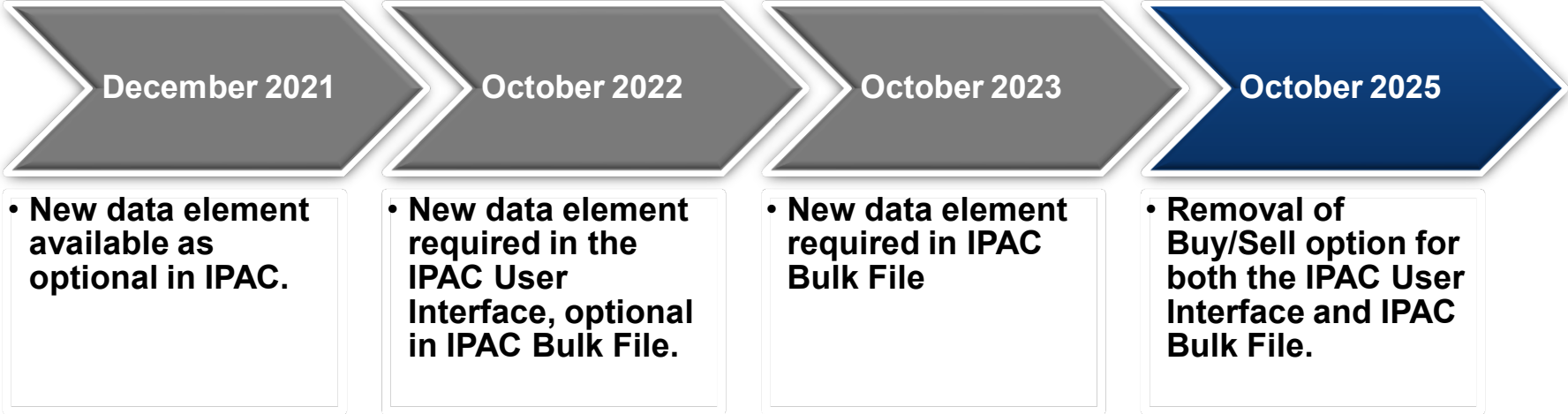- **Temporarily Allow Use of 7600EZ Without Threshold**
  - **Action:** Establish a BizApp within G-Invoicing that allows agencies to use G-Invoicing 7600EZ capability without a $10,000 threshold
  - **Benefit:** Allows agencies to transition intra-departmental transactions to G-Invoicing without requiring the implementation of Orders to be documented within G-Invoicing

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Policy & Guidance Updates

Policy / Guidance Document	Purpose	Last Updated	Next Update	Located
TFM Chapter 4700, Appendix 8 (Updated Annually)	Main Policy Document governing how IGT Buy/Sell activity shall be conducted	November 2023	November 2024	https://tfx.treasury.gov/tfm-classic/volume1/part2/chapter-4700-federal-entity-reporting-requirements-financial-report
G-Invoicing Program Guide	Guide for Basic Accounting and Reporting for the proper treatment of IGT Buy/Sell transactions processed through G-Invoicing	August 2022	NLT 11/30/2024	https://www.fiscal.treasury.gov/ussgl/resources-g-invoicing-program-guide.html
G-Invoicing System Integration Guide	Details how FPAs may utilize automated data exchanges to communicate IGT Buy/Sell activities to/from G-Invoicing	May 2023	TBD	Please contact the Treasury Support Center
G-Invoicing Rules of Engagement	Outlines protocols for Trading Partner interaction in support of transitioning IGT Buy/Sell business processes to G-Invoicing	July 2023	TBD	https://www.fiscal.treasury.gov/files/g-invoice/g-invoicing-rules-of-engagement.pdf
Federal Intra-governmental Data Standards (FIDS)	Defines the data attributes and the system mapping & validation rules for the new IGT Buy/Sell data standard which is implemented through G-Invoicing	March 2024	TBD	https://fiscal.treasury.gov/g-invoice/resources.html#standards

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IPAC Transaction Sub-Category Timeline

- FY24 TFM Chapter 4700 publication provided updates to the IPAC Timeline
  - The new IPAC Transaction Sub-Category data element became required for the Bulk File in October 2023 (Fiscal Year 2024)
  - Delayed the removal of Buy/Sell option for both the IPAC User Interface and IPAC Bulk File until October 2025 (Fiscal Year 2026)

December 2021	October 2022	October 2023	October 2025
• New data element available as optional in IPAC.	• New data element required in the IPAC User Interface, optional in IPAC Bulk File.	• New data element required in IPAC Bulk File	• Removal of Buy/Sell option for both the IPAC User Interface and IPAC Bulk File.

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Connecting With Your Trading Partners

Staying up to date on your Partners' progress is key to your own success in transitioning your IGT Buy/Sell activity to G-Invoicing. Fiscal Service provides several utilities to facilitate effective communication with your Partners to gain an understanding of their implementation approach and timeline.

Intra-governmental Transactions Working Group (ITWG)

- A monthly venue for FPAs to review, discuss and provide feedback on the requirements and functional/technical design of the G-Invoicing solution, and related IGT Policy. Learn more here: https://www.fiscal.treasury.gov/g-invoice/

G-Invoicing Office Hours

- Bi-monthly sessions allow FPAs to engage with Treasury and their Trading Partners on a variety of G-Invoicing and IGT Buy/Sell topics. Agency-specific Office Hours allow FPAs to learn about specific implementation approaches being conducted by key Buy/Sell Partners. Register for office hours here: https://fiscal.treasury.gov/g-invoice/training.html

Training Webinars - Focus Groups - User-Centered Design – Self-Guided Learning

- To learn more about these options available to Trading Partners, and to receive direct engagement with our Agency Implementation Team, contact us at IGT@fiscal.treasury.gov Or visit our website: https://www.fiscal.treasury.gov/g-invoice/

Agency Implementation Plans and Points of Contact

- USDA's Connect.gov page contains data related to Agency's Implementation Status including Implementation Plans for CFO Act Reporting Entities who receive IGT Scorecards.
  https://community.connect.gov/display/CrossAgencyExternal/Bureau+of+the+Fiscal+Service+G-Invoicing

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Knowledge and Training Offerings

G-Invoicing Learning Opportunities

- Our Agency Implementation Team hosts a variety of training options.

- Our program conducts virtual Office Hours sessions twice monthly where we host targeted sessions focused on key topics, as well as "open-mic" styled discussions.

- Independent learning materials including videos, reference guides, and presentations are available through the G-Invoicing website: https://www.fiscal.treasury.gov/g-invoice/

- Register for training, Office Hours, webinars, and access our independent training videos here: https://www.fiscal.treasury.gov/g-invoice/training.html

- **Don't see what you need? Ask your Agency Implementation Team Representative or contact the G-Invoicing Program Team by emailing: IGT@fiscal.treasury.gov**

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You're Not Alone – We're Here To Help

Agency Implementation Team (AIT)

- Education
  - Business Process Walkthroughs
  - Application Demos
  - User Training
- Account Establishment
- Enrollment Assistance
- Production Support
- Assistance with Agency-Led Implementation Team
- Contact Email: STLS.Treasury.Ginv.AIT@stls.frb.org

Engagement | Outreach | Support

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Treasury Support Center (TSC)

- The Treasury Support Center can manage and escalate all G-Invoicing requests/issues to the appropriate support teams including the following:

  - Enrolling in G-Invoicing
  - Access Questions
  - Resetting your Password

  - G-Invoicing features & functionality
  - G-Invoicing application errors & issues

- Due to the large volume of agency requests/issues received through various email boxes and contacts, we are encouraging all G-Invoicing issues/requests to be escalated through the Treasury Support Center via email GInvoicing@stls.frb.org or via phone 1-877-440-9476.

  - This process will ensure all requests/issues are routed to the appropriate support staff and reviewed in a timely manner. If the request/issue is of high urgency, please call the Treasury Support Center and request an immediate escalation.

  - The Treasury Support Contact information can be found on the Fiscal Service website: https://www.fiscal.treasury.gov/g-invoice/contact.html

Treasury Support Center

The Treasury Support Center, provided by the Federal Reserve Bank of St. Louis, is open Monday through Friday, 7:00am through 8:00pm.

GInvoicing@stls.frb.org   1-877-440-9476   1-314-444-7346 (fax)

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Commonly Referenced Resources

Resource Name	Purpose	Located?
G-Invoicing User Guide	General purpose resource for G-Invoicing resource. Includes detailed walk-throughs for using various application features	Within G-Invoicing under the "Help Menu"
G-Invoicing Administrator Guide	Resource for G-Invoicing users with administrator roles. Includes detailed walk-throughs for administrator only features	Within G-Invoicing under the "Help Menu"
G-Invoicing Self Paced Learning Videos	Recorded demonstrations and walk-throughs for G-Invoicing features	In the Training section of the Fiscal Service G-Invoicing page. G-Invoicing: Training (treasury.gov)
G-Invoicing Instructor Led Webinars	Instructor led webinars held weekly the focuses on brokering documents in G-Invoicing and will include advanced features post R5.0	Bureau of the Fiscal Service - Training (treasury.gov)
Treasury Support Center	Help Desk to assist with G-Invoicing issues	GInvoicing@stls.frb.org 1-877-440-9476 Available Monday through Friday, 7:00am through 8:00pm (Eastern)

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