



BUREAU OF THE
Fiscal Service
U.S. DEPARTMENT OF THE TREASURY

Intra-governmental Transactions Working Group (ITWG)

November 8, 2022

Today's Agenda

- Tentative ITWG Schedule
- Program Updates
- Release 5.0 Work Underway
- Reporting Snapshot
- 2023 Application User Recertification
- Treasury SSO Accounts
- Office Hours
- New User Access
- Reference Materials

Tentative ITWG Schedule

- ✓ Sept 13 – Program Updates, G-Inv Fiscal Year End Reminder, Release 4.6, Release 5.0 Work Underway, GT&C Whitelist Data Cleanse, SSAE-18 Update, Office Hours, Reference Materials
- ✓ Oct 11 – Program Updates, Release 5.0 Work Underway, 2023 Application User Recertification, Treasury SSO Accounts, Office Hours, Reference Materials
- ❑ Nov 8 – Program Updates, Release 5.0 Work Underway, Reporting Snapshot, 2023 Application User Recertification, Treasury SSO Accounts, New User Access, Office Hours, Knowledge and Training Offerings, Reference Materials

Planned Dates: Dec 13, Jan 10, Feb 14

Future Topics:

- Post-mandate enhancements



2-3:30 pm ET

Program Updates

- Q1 FY23 Implementation Plans are due to Treasury by Dec. 30th
 - These submissions will be reflected on your Q1 Scorecard
 - The latest version of the TPD was published to OMB Max on 10/28/22
 - **Reminder:** Please ensure that the correct Agency G-Invoicing POCs are captured on your quarterly Attachment A submissions
- G-Invoicing Webpage Updates
 - Revised Attachment A template to be published November 2022
 - Agencies should use this new template for Q1 FY23 submissions
 - Located under Agency Implementation Template section of the G-Invoicing training page
 - <https://www.fiscal.treasury.gov/g-invoice/training.html>
 - Several files were updated on the Resources page
 - Updated files reflect 10/17/22 revision date
 - Updated the webpage to reflect 4.6 as the current release
 - <https://www.fiscal.treasury.gov/g-invoice/resources.html#standards>

Program Updates Continued

- TFM Chapter 4700
 - Tentative Publication Date - November 16, 2022
 - Incorporated TFM Bulletin 2022-03 in Appendix 8
 - <https://fm.fiscal.treasury.gov/v1/p2/c470>

Release 5.0 Work Underway

- Upcoming Program Objectives (R5.0)
 - 7600EZ
 - Order Upload in support of IFO
 - Constructive Order Acceptance (COA) Phase I of II
 - Will be turned off in Production with R5.0
 - Date & Time Standardization in the UI
 - All calendar modals will reflect Eastern Time (ET) as the time of record
 - Advanced Pre-Paid Performance Quantity (PPQ)
 - Allow agencies to account for Performance already settled outside of G-Inv
 - Improved User API Performance
 - Analysis to allow only printable ASCII characters on Orders in a future release
- R5.0 deployment planned for Q2 FY23
 - Should be available in QA-F for vendor testing during the week of Nov. 14th
 - Having active discussions with ERP vendors on this work





Snapshot of What You Are Reporting

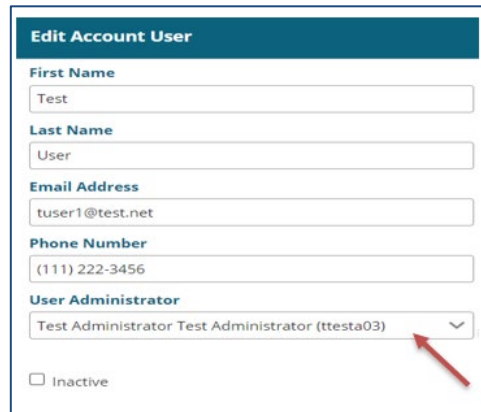
G-Invoicing Mandate Readiness Levels by ALC	Percentage
Target ALCs Establish in Production as of September 30, 2022	95%
Agencies Planning to use G-Invoicing APIs	87%
Ready for GT&Cs as of Q1 FY 2022	87%
Ready for Orders as of Q1 FY 2022	73%
Ready for Performance as of Q1 FY 2022	75%

Source: Oct 2022 Trading Partner Directory

2023 Application User Recertification

- Application User Recertification will kick off January 2023; this applies to all Treasury Applications including G-Invoicing.
- The G-Invoicing user's "User Administrator" (human-entity) is required to recertify the user's access to G-Invoicing and verify their Role/Group assignments are appropriate. BOTs cannot be assigned as a recertifying official.
- All G-Invoicing "User Administrators" will be notified to recertify all users in their agency account.

- **ACTION:** Verify all user's "User Administrator" is accurate.



Edit Account User

First Name
Test

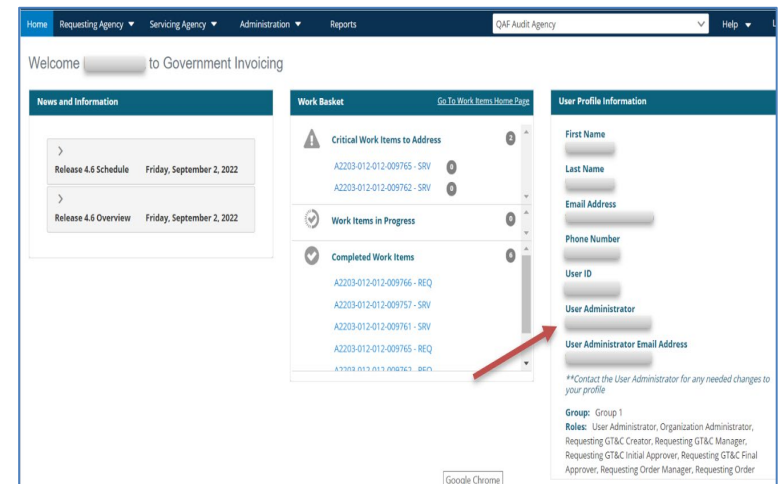
Last Name
User

Email Address
tuser1@test.net

Phone Number
(111) 222-3456

User Administrator
Test Administrator Test Administrator (ttesta03)

Inactive



Welcome [User] to Government Invoicing

News and Information

- Release 4.6 Schedule Friday, September 2, 2022
- Release 4.6 Overview Friday, September 2, 2022

Work Basket [Go To Work Items Home Page](#)

- Critical Work Items to Address**
 - A2203-012-012-009765 - SRV
 - A2203-012-012-009762 - SRV
- Work Items in Progress**
 - A2203-012-012-009766 - REQ
 - A2203-012-012-009757 - SRV
 - A2203-012-012-009761 - SRV
 - A2203-012-012-009765 - REQ
- Completed Work Items**
 - A2203-012-012-009763 - SRV

User Profile Information

First Name
Last Name
Email Address
Phone Number
User ID
User Administrator
User Administrator Email Address

**Contact the User Administrator for any needed changes to your profile

Group: Group 1
Role: User Administrator, Organization Administrator, Requesting GT&C Creator, Requesting GT&C Manager, Requesting GT&C Initial Approver, Requesting GT&C Final Approver, Requesting Order Manager, Requesting Order

- **Recertification Schedule**

- **November** (last week) - G-Invoicing user data is pulled for recertification
- **December** - data is uploaded to the recertification tool/announcement sent to User Admins
- **January** (first week) - recertification window opens
- **February** (first week) - recertification window closes

Treasury Single Sign On (SSO) Accounts

- Users are strongly encouraged to link their PIV-I/CAC cards to their Treasury SSO accounts to access G-Invoicing by the end of 2022.
- The Treasury Support Center continues to send reminder emails encouraging users to link their PIV-I/CAC cards in support of Executive Order 14028 - no enforcement date has been issued.

On May 12, 2021, Executive Order 14028 on Improving the Nation's Cybersecurity was issued, requiring agencies to meet or exceed the cybersecurity provisions of the EO. Section 3 of the order states that within 180 days of the date of this order agencies shall adopt multi-factor authentication to the maximum extent consistent with Federal records laws and other applicable laws.

- **Communication Update:** The migration of Fiscal Accounting Applications to Multifactor Authentication is scheduled to begin in 2023. Following the migration, multifactor will be enforced and you will no longer be able to authenticate your Single-Sign On account using your User ID/Password. If you do not have a PIV-I/CAC card, additional information will be disseminated to users of each application.
- Instructions for linking your PIV-I or CAC can be found [here](#)
- Select “Login with Your PIV” on the login page



WARNING WARNING WARNING
You have accessed a U.S. Government information system, which includes (1) this computer, (2) the network, (3) all computers connected to this network, and (4) all devices and storage media attached to this network or to a computer on this network. U.S. Government information systems are provided for the processing of official U.S. Government information only. Unauthorized or improper use of this information system is prohibited and may subject you to disciplinary action, as well as civil and criminal penalties. All data contained on

New User Access

- The Treasury Support Center cannot grant access to G-Invoicing
- Access must be granted by the agency. Users are encouraged to contact the agency Primary Master Administrator (PMA), Master Administrators (MA) or User Administrator for assistance
- If you experience issues trying to login to G-Invoicing AFTER the agency User Admin has granted access, please contact the Treasury Support Center
- Agency G-Invoicing admins can be found in the Trading Partner Directory on OMB Max
 - <https://community.max.gov/display/CrossAgencyExternal/Bureau+of+the+Fiscal+Service+G-Invoicing>
- You will need to contact your Agency Admin to obtain new access.
 - If you have any questions about who your admins are, please check the Trading Partner Directory on OMB Max to find those POCs

Office Hours

- G-Invoicing Program conducts virtual Office Hours sessions twice monthly where we host targeted discussions as well as “open-mic” styled discussions
 - Future Topics Include:
 - ~~Round Table Discussion: Proxy Approvals (Nov 8th)~~
 - Round Table Discussion: In Flight Order Mandate Continued (Nov 15th)
 - Tentative - Round Table Discussion: In Flight Order Mandate Continued
 - Trading Partner Spotlight: Providing Agencies a platform to discuss their G-Invoicing implementation approach with trading partners.
- Note:** If Agencies would like to volunteer for a Trading Partner Spotlight session, please reach out to IGT@fiscal.treasury.gov
- Register for Office Hours here: <https://fiscal.treasury.gov/training/g-invoicing-office-hours.html>

G-Invoicing Office Hours 	11/15/2022 12/06/2022 12/20/2022	Online	Open to all federal agencies	Fiscal Accounting	 IGT@fiscal.treasury.gov
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Knowledge and Training Offerings

G-Invoicing Learning Opportunities

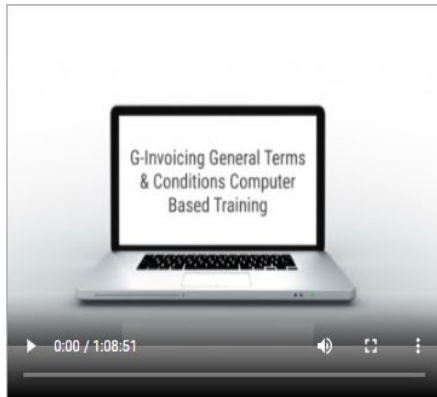
- Our Agency Implementation Team hosts a variety of training options.
- Independent Training Resources including pre-recorded G-Invoicing training videos are available through the G-Invoicing website:

<https://www.fiscal.treasury.gov/g-invoice/training.html>



Independent Training Resources

Creating and Approving a GT&C in G-Invoicing (Video)



Creating and Approving an Order in G-Invoicing (Video)



Servicing Agency Performance in G-Invoicing (Video)

- [SWF Version](#)
- [MP4 Version](#)

Managing Users: Roles, Groups, and Assigning Access (Video)



Knowledge and Training Offerings Cont.

- Register for Webinar-based Training and access to On-Demand Financial Management Training Videos here: <https://www.fiscal.treasury.gov/training/>

G-Invoicing General Terms & Conditions Webinar Training REGISTER	11/02/2022 11/16/2022 12/07/2022 01/04/2023 01/18/2023	Online	Open to all federal agencies	Fiscal Accounting	✉ IGT@fiscal.treasury.gov
G-Invoicing Office Hours REGISTER	11/15/2022 12/06/2022 12/20/2022	Online	Open to all federal agencies	Fiscal Accounting	✉ IGT@fiscal.treasury.gov
G-Invoicing (GINV) Orders User Training Webinar REGISTER	11/09/2022 12/14/2022 01/11/2023	Online	Open to all federal agencies	Fiscal Accounting	✉ IGT@fiscal.treasury.gov

- For your awareness, there are User and Admin Guides available within G-Invoicing, under the Help dropdown for you to reference as well.

The screenshot displays the G-Invoicing application interface. At the top, there are navigation tabs: "Requesting Agency", "Servicing Agency", "Administration", and "Reports". Below these is a dropdown menu for "Federal Program Agencies (AIT Test Account)" and a "Help" dropdown menu. The "Help" dropdown menu is open, showing options: "View User Help", "View Administration Help", "Agency Release Notes", "Download User Guide", "Download Administration Guide", "User Profile" (highlighted), "Glossary of User Roles", and "ALC Search". On the left side, there is a section titled "News and Information" with three items: "Release 4.4 Schedule" (Thursday, February 17, 2022), "Release 4.4 Overview" (Thursday, February 17, 2022), and "Maintenance" (Friday, February 25, 2022). On the right side, there is a "User Profile" section with fields for "First Name", "Last Name", "Email Address", "Phone Number", and "User ID".

You're Not Alone – We're Here To Help

Agency Implementation Team (AIT)

- Education
 - Business Process Walkthroughs
 - Application Demos
 - User Training
- Account Establishment
- Enrollment Assistance
- Production Support
- Assistance with Agency-Led Implementation Team



Engagement | Outreach | Support

Reference Materials

Policy:

TFM Chapter 4700 – Appendix 8

Published:

June 2021 (Updated Annually)

Guidance:

G-Invoicing Program Guide for Basic Accounting and Reporting

Published:

August 2022

G-Invoicing System Integration Guide

Revised:

March 2021

G-Invoicing Rules of Engagement

Revised:

January 2022

The Mandate

- Mandated that all Federal Program Agencies (FPAs) who process IGT Buy/Sell transactions must implement G-Invoicing
<https://tfm.fiscal.treasury.gov/v1/p2/c470.html>
- TFM Bulletin 2022-03 (Published December 14, 2021) – Defined the Monitoring and Enforcement metrics for G-Invoicing Mandate Compliance
<https://tfm.fiscal.treasury.gov/content/tfm/v1/bull/22-03.html>

Program Guide

- Provides guidance regarding proper accounting treatment for IGT Buy/Sell transactions processed through G-Invoicing
<https://www.fiscal.treasury.gov/ussql/resources-g-invoicing-program-guide.html>

System Integration Guide

- Details how FPAs may utilize automated data exchanges to communicate IGT Buy/Sell activities to/from G-Invoicing
<https://fiscal.treasury.gov/files/g-invoice/g-invoicing-system-integration-guidev1.1.pdf>

Rules of Engagement

- Outlines protocol for Trading Partner interaction in support of transitioning IGT Buy/Sell business processes to G-Invoicing
<https://www.fiscal.treasury.gov/files/g-invoice/g-invoicing-rules-of-engagement.pdf>

OMB Max

- Access to the Trading Partner Directory and Agency Implementation Plans
<https://community.max.gov/display/CrossAgencyExternal/Bureau+of+the+Fiscal+Service+G-Invoicing>

Federal Intragovernmental Data Standards (FIDS)

- Defines the data attributes and the system mapping & validation rules for the new IGT Buy/Sell data standard which is implemented through G-Invoicing.
<https://fiscal.treasury.gov/g-invoice/resources.html#standards>

Appendix

- New IGT Scorecard Template (Slide 17)
- Thresholds for Compliance (Slide 18)
- New IPAC Sub-Category Data Element (Slide 19)
- Timeline and Next Steps (Slide 20)
- Post-Mandate Enhancement Timeline (Slide 21)
- Connecting With Your Trading Partners (Slide 22)
- G-Invoicing Program Contacts (Slide 23)

New IGT Scorecard Template

- Agencies can expect to see an updated IGT Scorecard template for Q2 FY23
 - New G-Invoicing compliant bullet point added to Summary Quadrant
 - G-Invoicing Implementation Plan Status Update Quadrant renamed/updated to include compliance percentages
 - Will include the agency's Inter-departmental and Intra-departmental G-Invoicing compliance percentages that makes up the overall compliance percentage
 - Green/Yellow/Red metric based on the established compliance thresholds

Summary:

Below is a snapshot of the entity's Intra-governmental Transactions (IGT) scorecard:

- Ranking: **Entity Acronym** ranks as the **Xth LARGEST contributor for total IGT differences.**
- Reconciliation items:
 - Buy/Sell total IGT differences of \$XX Million
 - Transfers total IGT differences of \$XX Million
- Entity was **compliant** with **X out of 2 Treasury Authoritative Sources.**
- Entity was **in balance** with **X out of 2 Non-Treasury Authoritative Sources.**
- Entity **met** the **General Fund data exchange deadline.**
- Entity was **fully compliant** with the **FY 2023 G-Invoicing Compliance Threshold.**
- Entity **met** the **G-Invoicing Implementation Plan status update deadline.**
- Total differences **decreased** by \$XX Million versus the previous quarter.
- Total differences **decreased** by \$XX Million versus the same period in the previous fiscal year.

G-Invoicing Compliance and Implementation Plan Updates:

FY 2023 Thresholds: Only new TAS with a Beginning Period of Availability (BPOA) as of FY 2023 (all intra-governmental activity) would be measured, per I TFM 2-4700, Appendix 8.

G-Invoicing Compliance		
Overall	Intra-departmental	Inter-departmental
80%	60%	94%

Compliance was determined using the following thresholds:

Fully Compliant: 75-100%	Partially Compliant: 65-74%	Non-Compliant: 64% and below
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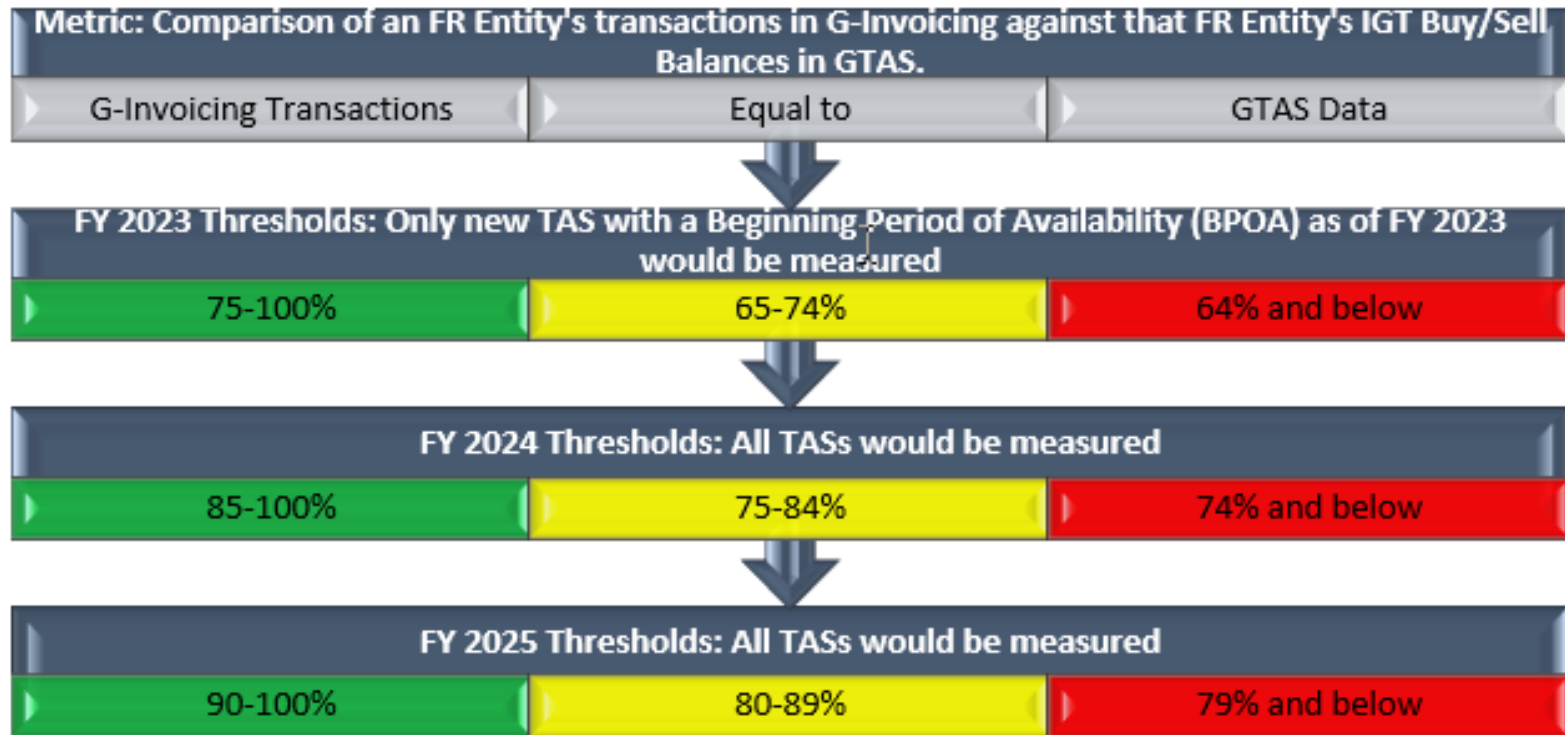
Per I TFM 2-4700, Appendix 8, Section 2, entities must notify Fiscal Service with updated quarterly Agency Implementation Plans (AIPs) by the required quarterly due date.

Due Date	Entity Sent	Required Date Met?
12/30/2021	12/30/2021	YES

Thresholds for Compliance

TFM Bulletin 2022-03 (Published December 14, 2021)

- Defined the Monitoring and Enforcement metrics for G-Invoicing Mandate Compliance.
<https://tfm.fiscal.treasury.gov/content/tfm/v1/bull/22-03.html>
- Ranges are based on the dollar amount of Buy/Sell activity in G-Invoicing as compared to the FR Entities' GTAS data and will increase each fiscal year.



New IPAC Sub-Category Data Element

- Required data element in IPAC User Interface (UI) beginning on October 1, 2022
- Refer to TFM Chapter 4700 for more information on each of the sub-categories
 - <https://tfm.fiscal.treasury.gov/content/tfm/v1/p2/c470.html>
- New IPAC Sub-Category Data Elements:
 1. **Buy/Sell Transfer** - Appendix 8
 2. **Non-Exchange Expenditure Transfer** - Appendix 9
 3. **Benefits Transfer** - Appendix 7
 4. **Capital Transfer** - Appendix 7
 5. **Non-Exchange Custodial Transfer** - Appendix 10
 6. **Exchange Custodial Transfer** - Appendix 10
 7. **Investments** - Appendix 6
 8. **Borrowings** - Appendix 6
 9. **Other** - Used for activity that doesn't fall under one of the other seven sub-categories

Timeline and Next Steps

December 2021

- **New data element available as optional in IPAC.**
- Captures the type of IGT initiated.
- Optional for use through the Bulk File and User Interface.

October 2022

- **New data element required in the User Interface.**
- Remains as an optional field when submitting transactions through the Bulk File to accommodate Enterprise Resource Planning (ERP) vendor development and agency custom system development.

October 2023

- **New data field required in Bulk File & removes Buy/Sell as an option for the Bulk File.**
- Begins requiring agencies to populate the new data field in IPAC when transacting through both the User Interface and Bulk File.
- Inability to categorize a transaction as Buy/Sell through IPAC Bulk File but remains available in the User Interface.

October 2024

- **Removal of Buy/Sell option for the User Interface.**
- Full removal of the Buy/Sell category within the IPAC application is complete for the User Interface and the Bulk File.

Post-Mandate Enhancement Timeline

- The following enhancements are high priority following the mandate based on Agency requests. These enhancements will also require further ERP integration changes:

Enhancement	G-Invoicing Development Completed	Available in Production	Agency Implementation Date, if Required
**7600-EZ (Low Dollar Purchases)	*Q1 FY2023	Q2 FY2023	Q1 FY2024
**Constructive Order Acceptance (GSA Rent)	*Q2 FY2023	Q3 FY2023	Q1 FY2025
**Enhanced Order Modification Functionality	*Q1 FY2024	Q2 FY2024	N/A
In-Flight Order Upload Tool for the User Interface	*Q1 FY2023	Q2 FY2023	N/A

*Targeted Dates for Development Completion. Deployment to Production is expected to occur the quarter following.

**Both Trading Partners must enable Feature Flags to use this Functionality.


Note: Specifications for each enhancement published Q2 FY2022.

- Note: Fiscal Service will continue to collaborate with ERP Vendors on establishing timelines for ERP Development.*

Connecting With Your Trading Partners

- Staying up to date on your Partners' progress is key to your own success in transitioning your IGT Buy/Sell activity to G-Invoicing
- Fiscal Service provides several utilities to facilitate effective communication with your Partners to gain an understanding of their implementation approach and timeline

BUREAU OF THE FISCAL SERVICE G-INVOICING
Created by Taisha Demps (OMB), last modified by Jeffrey Board (TREASURY) just a moment ago



Select from the menu below:

- [G-Invoicing Trading Partner Directory/POC Listing](#)
- [Agency Implementation Plans](#)

- G-Invoicing's OMB Max page contains data related to each Agency's Implementation Status including the following:
 - Implementation Plans for Significant Reporting Entities who receive IGT Scorecards
 - Trading Partner Directory which displays enrollment status and transaction processing readiness by Implementation Entity
 - Visit our OMB Max site to access these resources:
<https://community.max.gov/x/szd0ZQ>

G-Invoicing Program Contacts

For IGT Program Management and Agency Outreach Support

Andy Morris

Manager, Intragovernmental Transaction & Reconciliation Branch (ITRB)

Bureau of the Fiscal Service – Fiscal Accounting

andrew.r.morris@fiscal.treasury.gov

Jeff Board

G-Invoicing Product Owner, ITRB

Bureau of the Fiscal Service – Fiscal Accounting

jeffrey.board@fiscal.treasury.gov

Keith Jarboe

IGT Agency Outreach, Engagement & Onboarding

Bureau of the Fiscal Service – Fiscal Accounting

keith.jarboe@fiscal.treasury.gov



For Intragovernmental Transactions Working Group Information

IGT@fiscal.treasury.gov

<https://www.fiscal.treasury.gov/g-invoice/>

For G-Invoicing Application Support

STLS.G-Inv.CBAF@stls.frb.org