



BUREAU OF THE  
**Fiscal Service**  
U.S. DEPARTMENT OF THE TREASURY

# Intra-governmental Transactions Working Group (ITWG)

April 12, 2022

# Today's Agenda

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- Tentative ITWG Schedule
- Program Updates
- What's Next
- Trading Partner Queue (TPQ) Maintenance
- Connecting With Your Trading Partners
- Office Hours
- March Survey Results
- Reference Materials

# Tentative ITWG Schedule

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- ✓ Feb 8 – Program Updates, Release 4.4 Coming Soon, In-Flight Orders Update, Office Hours, January Survey Results, Reference Materials
  - ✓ March 8 – Program Updates, What’s Next, BizApp, Feature Management, G-Inv Implementation Timeline, G-Invoicing Production Statistics, Office Hours, March Survey, Reference Materials
  - ❑ April 12 – Program Updates, What’s Next, Trading Partner Queue (TPQ) Maintenance, Connecting With Your Trading Partners, Office Hours, March Survey Results, Reference Materials
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Planned Dates: May 10, June 14, July 12

Future Topics:

- Post-mandate enhancements



2-3:30 pm ET

# Program Updates

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- Q2 FY22 Implementation Plans were due to Treasury by March 31<sup>st</sup>
  - Thank you for your timely submissions!
  - These submissions will be reflected on your Q2 Scorecard
  - Q3 FY22 Implementation Plans are due by June 30<sup>th</sup>
  - **Reminder:** Please ensure that the correct Agency G-Invoicing POCs are captured on your quarterly submissions
- G-Invoicing R4.4 successfully deployed to QA-C (March 11<sup>th</sup>)
  - Delivered GT&C Workflow by Org Group, Improved User API efficiencies, Undelivered Balance Enhancements, a more efficient GT&C Summary List page (larger agencies), New Report Menu and Performance Report, and New Supervisor Roles were created.

# Program Updates Continued

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- Post-mandate API Specifications published on the G-Invoicing webpage
  - Includes the following:
    - Constructive Order Acceptance (COA)
    - GT&C Modification/Revert
    - In-Flight Orders (including template)
    - Low Dollar Purchases (7600EZ)
    - Order Modification/Revert
    - Performance Amount (Rounding Refunds)
  - Published 7600EZ Overview PPT in March
  - Located under Future G-Invoicing Features/Enhancements
    - <https://www.fiscal.treasury.gov/g-invoice/resources.html#standards>
- G-Invoicing Program Guide – Under review for updates
  - Guide for Basic Accounting and Reporting
  - We'll provide a brief update at Issues Resolution Committee (IRC) Meeting on April 20<sup>th</sup> on our revisions/updates
  - <https://www.fiscal.treasury.gov/ussgl/resources-g-invoicing-program-guide.html>

# What's Next

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- Development underway for Release 4.5.
  - In-Flight Order Upload (Partner 1 Order Validations) in QA-F
  - EZ Invoice (Create & access EZ Invoices through the UI and API) in QA-F in support of vendor efforts
  - Business Application (BizApp) added to the GT&C
    - New data element on the GT&C Header Detail tab
    - Will default to Standard until a future release
    - Allows G-Invoicing to apply conditional logic to govern documents
  - Feature Management to control Account access to post-mandate functionality
    - Software development tool that will be leveraged to control usage of new features
    - G-Invoicing must control how new features are released - not all agencies will be ready to use a new feature at the same time.
  - Projected Release: June/July 2022



# Trading Partner Queue (TPQ) Maintenance

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- The TPQ was established as a temporary placeholder for agencies to initiate GT&Cs with their Trading Partner's ALCs until the agency was onboarded to Production
- The TPQ will be decommissioned on 05/01/2022
  - The TPQ will be disabled to prevent any additional GT&Cs from being created
  - All future GT&Cs will need to be established with the Trading Partner's Production Account
  - Trading Partner discussions are encouraged to determine readiness for brokering GT&Cs. Contact information for Trading Partner POCs can be found in the Trading Partner Directory.
- Existing GT&Cs will need to be migrated to an Agency Production Account
  - All agencies who currently have GT&Cs in the TPQ will be over the next few months to schedule the migration of to their Agency Production Account



# Connecting With Your Trading Partners

- Staying up to date on your Partners' progress is key to your own success in transitioning your IGT Buy/Sell activity to G-Invoicing
- Fiscal Service provides several utilities to facilitate effective communication with your Partners to gain an understanding of their implementation approach and timeline

BUREAU OF THE FISCAL SERVICE G-INVOICING  
Created by Taisha Demps (OMB), last modified by Jeffrey Board (TREASURY) just a moment ago



Select from the menu below:

- [G-Invoicing Trading Partner Directory/POC Listing](#)
- [Agency Implementation Plans](#)

- G-Invoicing's OMB Max page contains data related to each Agency's Implementation Status including the following:
  - Implementation Plans for Significant Reporting Entities who receive IGT Scorecards
  - Trading Partner Directory which displays enrollment status and transaction processing readiness by Implementation Entity
  - Visit our OMB Max site to access these resources:  
<https://community.max.gov/x/szd0ZQ>



# Office Hours

- G-Invoicing Program conducts virtual Office Hours sessions twice monthly where we host targeted discussions as well as “open-mic” styled discussions
- Future Topics Include:
  - ~~GSA Trading Partner Spotlight~~ — ~~GSA Transition to G-Invoicing (April 5<sup>th</sup>)~~
  - Managing Performance While and Order is in Modification (April 19<sup>th</sup>)
  - TBD (May 3<sup>rd</sup>)
  - GPO Trading Partner Spotlight (May 17<sup>th</sup>)
  - USPS Trading Partner Spotlight (May 31<sup>st</sup>)
  - Trading Partner Spotlight: Providing Agencies a platform to discuss their G-Invoicing implementation approach with trading partners.

**Note:** If Agencies would like to volunteer for a Trading Partner Spotlight session, please reach out to [IGT@fiscal.treasury.gov](mailto:IGT@fiscal.treasury.gov)

- Register for Office Hours here: <https://fiscal.treasury.gov/training/g-invoicing-office-hours.html>

<a href="#">G-Invoicing General Terms &amp; Conditions</a> <a href="#">Webinar Training</a> REGISTER	03/02/2022 03/16/2022 04/06/2022 04/13/2022 05/04/2022 05/18/2022	Online	Open to all federal agencies	Fiscal Accounting	✉ <a href="mailto:IGT@fiscal.treasury.gov">IGT@fiscal.treasury.gov</a>
<a href="#">G-Invoicing Office Hours</a> REGISTER	03/01/2022 03/15/2022 04/05/2022 04/19/2022	Online	Open to all federal agencies	Fiscal Accounting	✉ <a href="mailto:IGT@fiscal.treasury.gov">IGT@fiscal.treasury.gov</a>

# March Survey Results

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1. What is the lowest Organizational Level that your agency expects to utilize Feature Flags?
  - a) 50% - Agency Account Level
  - b) 12% - Org Group + Descendants Level
  - c) 38% - Both (a + b)
  
2. If the answer to Question 1 is b or c, which post-mandate feature(s) (Slide 4) would take you down to that level?
  - Majority indicated Low Dollar 7600EZ
  - Other post-mandate features mentioned include: Constructive Order Acceptance, GT&C Mod/Revert, Performance Amount, Order Mod/Revert, GSA Fleet Leasing, GSA Global Supply & GPO Printing
  - We appreciate your feedback

# March Survey Results Continued

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3. Is there a specific agency that you'd like to hear from during an upcoming Office Hours Trading Partner Spotlight session?
  - Majority would like to hear from DoD and their components with two mentions for DFAS
  - Other agencies requested include: GSA, Dept. of State, DHS, OPM, DOE, GPO, HHS, DOJ, HHS, NASA, NSA & ODNI
  - We'll coordinate with the agencies mentioned to see about having them present at a future Trading Partner Spotlight session.
  
4. Does your agency need any assistance in connecting with a specific Trading Partner? If so, please explain.
  - Majority of responders indicated they did not need any assistance.
  - If your agency indicated an issue, we will be in touch to see what assistance we can provide.

# Reference Materials

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## **Policy:**

**TFM Chapter 4700 – Appendix 8**

### **Published:**

June 2021 (Updated Annually)

## **Guidance:**

**G-Invoicing Program Guide for Basic Accounting and Reporting**

### **Published:**

February 2019

**G-Invoicing System Integration Guide**

### **Revised:**

March 2021

**G-Invoicing Rules of Engagement**

### **Revised:**

January 2022

## **The Mandate**

- Mandated that all Federal Program Agencies (FPAs) who process IGT Buy/Sell transactions must implement G-Invoicing  
<https://tfm.fiscal.treasury.gov/v1/p2/c470.html>

## **Program Guide**

- Provides guidance regarding proper accounting treatment for IGT Buy/Sell transactions processed through G-Invoicing  
<https://www.fiscal.treasury.gov/ussgl/resources-g-invoicing-program-guide.html>

## **System Integration Guide**

- Details how FPAs may utilize automated data exchanges to communicate IGT Buy/Sell activities to/from G-Invoicing  
<https://fiscal.treasury.gov/files/g-invoice/g-invoicing-system-integration-guidev1.1.pdf>

## **Rules of Engagement**

- Outlines protocol for Trading Partner interaction in support of transitioning IGT Buy/Sell business processes to G-Invoicing  
<https://www.fiscal.treasury.gov/files/g-invoice/g-invoicing-rules-of-engagement.pdf>

## **OMB Max**

- Access to the Trading Partner Directory and Agency Implementation Plans  
<https://community.max.gov/display/CrossAgencyExternal/Bureau+of+the+Fiscal+Service+G-Invoicing>

## **Federal Intragovernmental Data Standards (FIDS)**

- Defines the data attributes and the system mapping & validation rules for the new IGT Buy/Sell data standard which is implemented through G-Invoicing.  
<https://fiscal.treasury.gov/g-invoice/resources.html#standards>

# Appendix

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- Post-Mandate Enhancements (Slide 14)
- Thresholds for Compliance (Slide 15)
- FY23 Non-Impacted Business Lines (Slide 16)
- Progress Towards the G-Inv Mandate (Slide 17)
- Resource, Knowledge, and Training Offerings (Slides 18-19)
- G-Invoicing Program Contacts (Slide 20)

# Post-Mandate Enhancements

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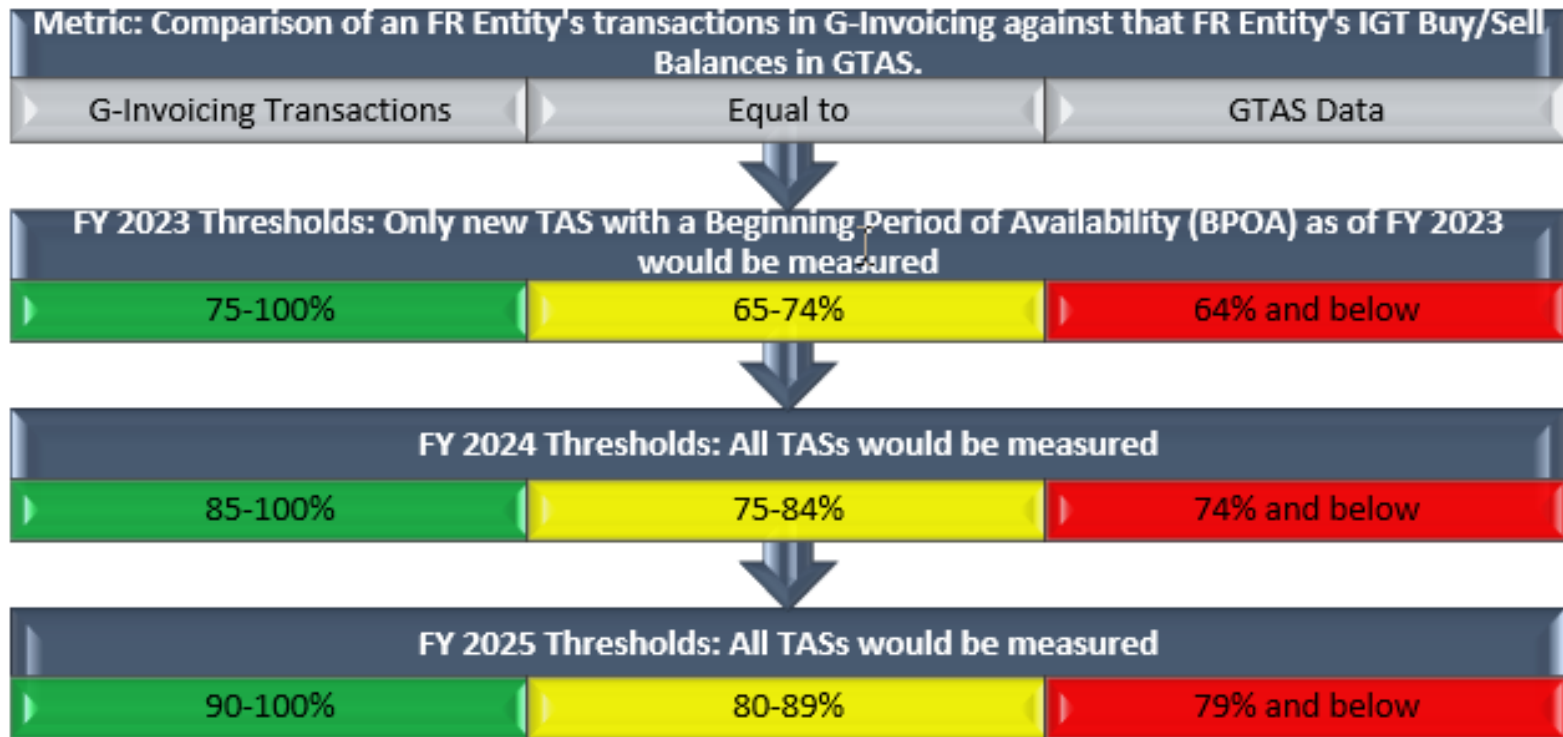
- Below is a priority list of the Post-Mandate Enhancements.
  - Order Upload
  - Low Dollar Purchases (7600-EZ)
  - Constructive Order Acceptance (GSA Rent)
  - Allow Performance against an open Order while it's being modified
  - Allow Order Maintenance while GT&C is being modified
  - Revert a modified GT&C or Order back to open status
  - Allow Zero Quantity Refund
  - Correct rounding issues



# Thresholds for Compliance

## TFM Bulletin 2022-03 (Published December 14, 2021)

- Defined the Monitoring and Enforcement metrics for G-Invoicing Mandate Compliance.  
<https://tfm.fiscal.treasury.gov/content/tfm/v1/bull/22-03.html>
- Ranges are based on the dollar amount of Buy/Sell activity in G-Invoicing as compared to the FR Entities' GTAS data and will increase each fiscal year.



# FY23 Non-Impacted Business Lines

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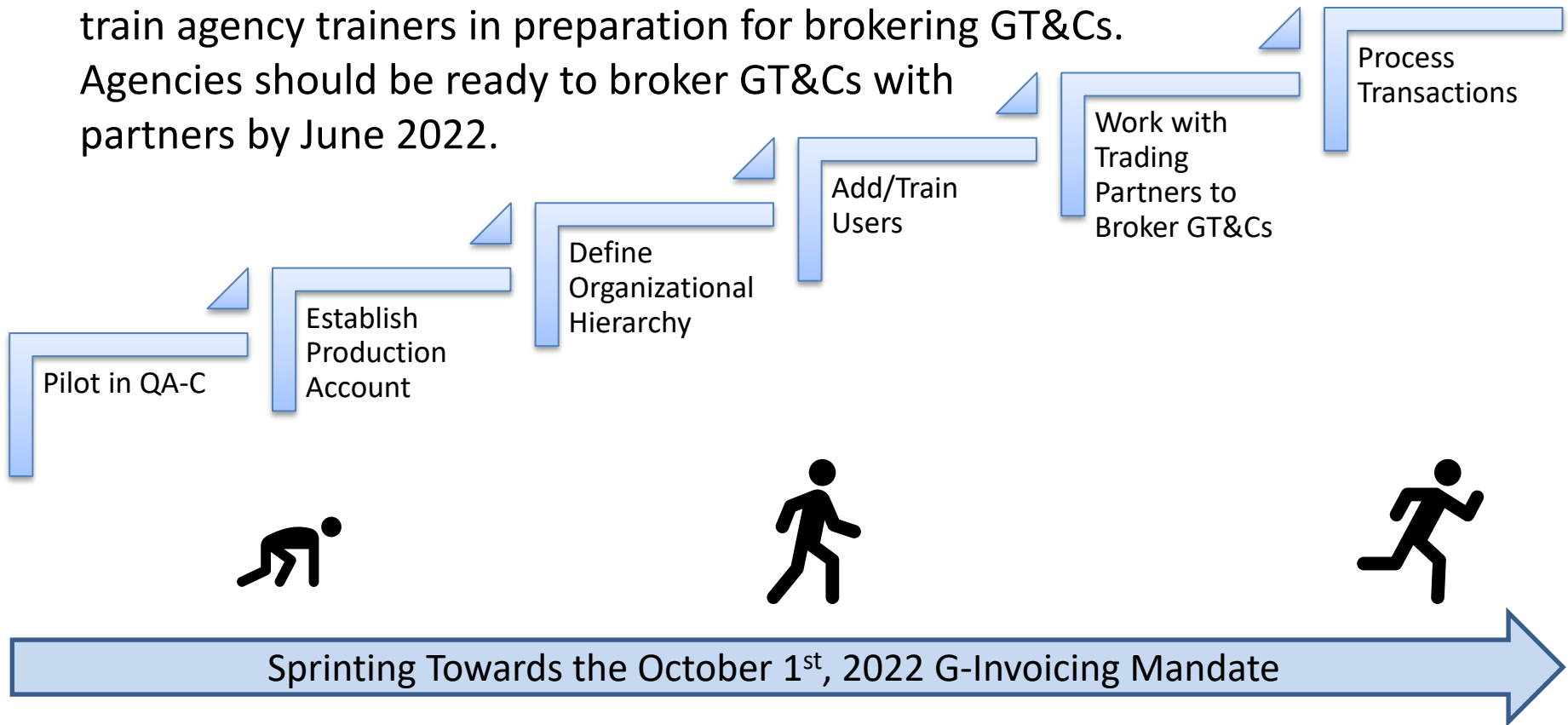
- **7600EZ Process** – Transactions under \$10,000 and business lines listed below. Entities will transition this activity to G-Invoicing and can begin using this new process flow by FY 2024.
  - GSA Fleet Leasing
  - GSA Global Supplies
  - Government Publishing Office (GPO) select orders for publishing and printing
- **GSA Rent** - Will be leveraging the new Constructive Order Acceptance functionality. The Servicing Agency will supply all required Order data. The Requesting Agency will have 7 calendar days to review, correct, or approve the submitted Order. GSA Rent business line leveraging the G-Invoicing Constructive Order Acceptance functionality will begin in FY 2024.

**Note:** *These activities will be included in the compliance calculation and were factored into Fiscal Service setting a 75% threshold to achieve compliance. If those identified make up more than 25% of an entity's IGT Buy/Sell activity, they should reach out to Fiscal Service.*



# Progress Towards the G-Inv Mandate

- 97% of Significant Entities have established production accounts and are actively preparing for GT&Cs
- AITs will continue to work with agencies to complete Organizational model, and train agency trainers in preparation for brokering GT&Cs. Agencies should be ready to broker GT&Cs with partners by June 2022.



# Knowledge and Training Offerings

## G-Invoicing Learning Opportunities

- Our Agency Implementation Team hosts a variety of training options.
- Independent Training Resources including pre-recorded G-Invoicing training videos are available through the G-Invoicing website:

<https://www.fiscal.treasury.gov/g-invoice/training.html>



- Register for Webinar-based Training and access to On-Demand Financial Management Training Videos here: <https://www.fiscal.treasury.gov/training/>

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<a href="#">G-Invoicing (GINV) Orders User Training Webinar</a> <b>REGISTER</b>	03/09/2022 03/30/2022	Online	Open to all federal agencies	Fiscal Accounting	<a href="mailto:IGT@fiscal.treasury.gov">IGT@fiscal.treasury.gov</a>

# You're Not Alone – We're Here To Help

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## Agency Implementation Team (AIT)

- Education
  - Business Process Walkthroughs
  - Application Demos
  - User Training
- Account Establishment
- Enrollment Assistance
- Production Support
- Assistance with Agency-Led Implementation Team



***Engagement | Outreach | Support***

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# G-Invoicing Program Contacts

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## **For IGT Program Management and Agency Outreach Support**

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## **For Intragovernmental Transactions Working Group Information**

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<https://www.fiscal.treasury.gov/g-invoice/>

## **For G-Invoicing Application Support**

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