



BUREAU OF THE
Fiscal Service
U.S. DEPARTMENT OF THE TREASURY

Intra-governmental Transactions Working Group (ITWG)

August 10, 2021

Today's Agenda

- Program Updates
- Release 4.3 & Post-Mandate Work Underway
- GSA Rent Activity in G-Invoicing
- New IPAC Data Element and Timing
- Progressing Towards the G-Invoicing Mandate
- Office Hours
- Connecting With Your Trading Partners
- August Survey

Tentative ITWG Schedule

- ✓ June 8 – Program Updates, Release 4.2, DISB BETCs, G-Invoicing Mandate Challenges, Progress Towards the G-Invoicing Mandate, and Office Hours
 - ✓ July 13 – Program Updates, Release 4.3, GF BETC Mandate, What Needs to be Done to be Ready, Office Hours, and Connecting with your TP's
 - Aug 10 – Program Updates, Release 4.3, GSA Rent Activity, New IPAC Data Element and Timing, Progress towards the G-Invoicing Mandate, Office Hours, Connecting with your TP's, August Survey
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Planned Dates: Sept 14, Oct 12, Nov 9

Future Topics:

- Post-mandate enhancements



2-3:30 pm ET

Program Updates

- Q4 FY21 Implementation Plans are due to Treasury by September 30th
 - These submissions will be reflected on your Q3 Scorecard
 - **Reminder:** Pull templates from G-Invoicing webpage each quarter to ensure you are submitting the most up-to-date version.
 - <https://www.fiscal.treasury.gov/g-invoice/training.html>
- G-Invoicing Program Guide – Under review for updates
 - Guide for Basic Accounting and Reporting
- G-Invoicing Rules of Engagement Guide – Under review for updates
 - Guide detailing the appropriate protocols for entities to follow within the application and leading up to the implementation of G-Invoicing
- TFM Chapter 4700 Publication – Published on June 30th
 - Agencies can expect a TFM Bulletin later in the year to address the policy and/or system controls to address Measuring & Enforcing G-Invoicing Compliance, once we have reached a final decision

Release 4.3 Work Underway

- Upcoming Program Objectives (R4.3)
 - GT&C Workflow (Shared Draft)
 - User Recertification
 - Restoring Recert Official/User Admin maintenance to the application in time for year-end mass user recertification
 - BETC Changes
 - Removal of DISB with R4.3 in G-Invoicing
 - IPAC will not be changed until SAM file is updated to remove DISB BETC
 - Performance UI Features
 - Targeting late September for QA-C release (training)
 - External Remittance Advice API
 - R4.3 deployment planned for September



Post-Mandate Work Underway

- Working on post-mandate API Specifications
- Proposed changes:
 - Correct rounding issues
 - Allow Performance against an open Order while it's being modified
 - Revert a modified GT&C back to open status
 - Prohibit non-printable characters
 - Low dollar purchases (7600-EZ)
 - Budget Object Class – required and limited to IGT Buy/Sell
 - In-flight Orders
 - Validate Line Item Code using Product Service Code
 - Allow agencies to assign new TASes to Orders prior to Oct 1st



GSA Rent Process

Current GSA Rent Activity/Process:

- Rent is GSA's largest business line
 - FY20 Billed \$10.25 Billion
 - 19,281 Occupancy Agreements (OAs) billed monthly
- GSA utilizes Rent on the Web portal for detailed breakdown of each bill
- OA is a binding obligation for rent service (41 CFR 102-85.65)
- GSA IPAC's customers monthly for rent

Goals for GSA Rent in G-Invoicing:

- Ensure that GSA and customers have accurate accounting data
- Provide customers with flexibility to manage workload
- Support GSA's cash flow needs

G-Invoicing Solution

- **G-Invoicing Workflow for GSA Rent:**
 - GSA will upload an order every month for each OA for the customer to review for accuracy, charges are based on the signed OA
 - Customers should review the customer's accounting information on the order in G-Invoicing, timely providing approval or rejection
 - After five business days (initial billing still being discussed), if no action from customer, constructive order acceptance will occur and the order will be "Open for Performance" and GSA will be able to begin the billing cycle
 - Solution developed in collaboration with GSA and significant rent customers
- **Benefits of New Workflow for GSA Rent:**
 - Both GSA and their customers will be able to ensure the correct billing information is used before the transaction is accepted
 - Customers will have sufficient time to correct data, such as the Treasury Account Symbol, and work with GSA to resolve any questions
 - No action is required by the customer if GSA's order is accurate
 - GSA will bill and collect timely to meet their cash flow needs

Timeline and Next Steps

- Targeting October 2023 implementation of GSA Rent process in G-Invoicing
 - GSA Rent will not be part of the FY23 mandate
- The solution requires enhancements to G-Invoicing functionality to be developed by Fiscal Service
- GSA will require business process and application changes to be implemented
- Fiscal Service will coordinate with ERP vendor community on implementing functionality needed

New IPAC Data Element

New IPAC Data Field Option

- ❑ To include a new drop-down menu of categories to select
 - ✓ Fiscal Service will accommodate agencies during the transition to the new IPAC Bulk File format by temporarily accepting both versions of the file.

Buy/Sell Transfer

Non-Exchange Expenditure Transfer

Benefits Transfer

Non-Exchange Custodial Transfer

Exchange Custodial Transfer

Investments

Borrowings

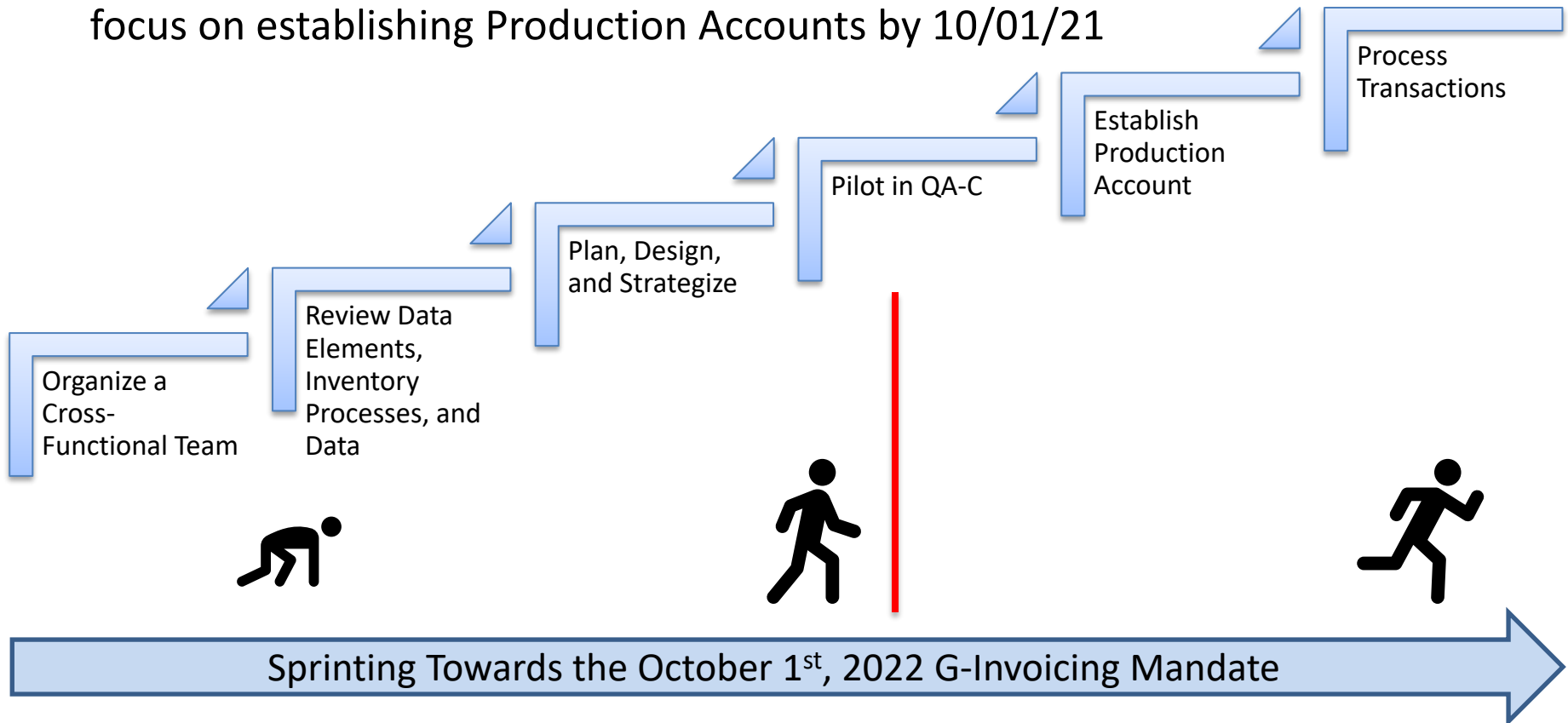
Other

Timeline and Next Steps

- Targeted Timeline for new IGT sub-category data element:
 - October 2021 – publish Bulk File specifications
 - December 2021 – Optional through UI
 - October 2022 – Required through UI
 - October 2023 – Required through Bulk File
- The solution requires enhancements to the IPAC User Interface (UI) and Bulk File
- Modifications are needed for the IPAC reports to accommodate the new IGT sub-category selection
- Fiscal Service will coordinate with ERP vendor community on implementing functionality needed

Progress Towards the G-Inv Mandate

- Many agencies today are actively planning for G-Invoicing implementation and are actively process and data mapping as well as testing in QA-C
- With the Mandate just over 13 months out, all agencies should focus on establishing Production Accounts by 10/01/21



Establishing a Production Account

- Identify Primary User Administrators
 - G-Invoicing requires a primary and backup
 - Must login at least once every 120 days to maintain account
 - Responsible for completing account configuration and overall management of account and users
- Account Enrollment Form
 - Completed and Signed by Primary Administrator
 - Reviewed and Signed by Agency Approver



What Comes Next?

- Production Account Setup
 - Build organizational hierarchy to meet business needs
 - Create additional Administrators to help manage the account and users
- End User Establishment
 - Add users to account
 - Assign roles and permissions
- Begin Discussions with Trading Partners to initiate GT&Cs



You're Not Alone – We're Here To Help

Agency Implementation Team (AIT)


- Education
 - Business Process Walkthroughs
 - Application Demos
 - User Training
- Account Establishment
- Enrollment Assistance
- Production Support
- Assistance with Agency-Led Implementation Team



Engagement | Outreach | Support


Office Hours

- G-Invoicing Program conducts virtual Office Hours sessions twice monthly where we host targeted discussions as well as “open-mic” styled discussions
- Future Topics Include:
 - Round Table Discussion on Lessons Learned thus far (August 10th)
 - Round Table Discussion on Phased Implementations and How Agencies are Implementing G-Invoicing (August 24th)
 - Round Table Discussion on Working Capital Funds in G-Invoicing (September 7th)
 - Round Table Discussion on Operating in a Continuing Resolution Environment in G-Invoicing (Sept 21st)
 - Snap Shot: Trading Partner Status as of FY 22 (October 5th)
- Register for Office Hours here: <https://www.fiscal.treasury.gov/g-invoice/training.html>

G-Invoicing General Terms & Conditions Webinar Training REGISTER	04/07/2021 04/21/2021 05/05/2021 05/19/2021 06/02/2021 06/16/2021 07/07/2021 07/21/2021 08/04/2021 08/18/2021	Online	Open to all federal agencies	Fiscal Accounting	 IGT@fiscal.treasury.gov
G-Invoicing Office Hours REGISTER	04/06/2021 04/20/2021 05/04/2021 05/18/2021	Online	Open to all federal agencies	Fiscal Accounting	 IGT@fiscal.treasury.gov

Connecting With Your Trading Partners

- Staying up to date on your Partners' progress is key to your own success in transitioning your IGT Buy/Sell activity to G-Invoicing
- Fiscal Service provides several utilities to facilitate effective communication with your Partners to gain an understanding of their implementation approach and timeline



Dashboard / Home

BUREAU OF THE FISCAL SERVICE G-INVOICING
Created by Tasha Demps (OMB), last modified by Jeffrey Board (TREASURY) 27 minutes ago

Select from the menu below:

- G-Invoicing Trading Partner Directory
- G-Invoicing Implementation Plan POC List
- Agency Implementation Plans
- Agency Implementation Plans Dashboard Tool
- Dashboard Tool User Guide

- G-Invoicing's OMB Max page contains data related to each Agency's Implementation Status including the following:
 - Implementation Plans for Significant Reporting Entities who receive IGT Scorecards
 - Trading Partner Directory which displays enrollment status and transaction processing readiness by Implementation Entity
 - Visit our OMB Max site to access these resources:
<https://community.max.gov/x/szd0ZQ>

Survey Questions

1. Once you've transitioned your Buy/Sell activity to G-Invoicing, do you anticipate still needing the IPAC Bulk File for non-Buy/Sell transactions facilitated through IPAC?
2. Please explain any remaining hurdles not already included in your Implementation Plan that may prevent your agency from meeting the G-Invoicing mandate.
3. Post-mandate, do you have any concerns with the Budget Object Class (BOC) becoming a required field in G-Invoicing? If yes, please explain.
4. Post-mandate, do you have any concerns with a validation being added in G-Invoicing for the Line Item Code to ensure that a valid code is selected? If yes, please explain.
5. Post-mandate, do you have any concerns with a required comments field being added in G-Invoicing for agencies to supply the reason(s) for modifying the GT&C and/or the Order? If yes, please explain.

G-Invoicing Program Contacts

For IGT Program Management and Agency Outreach Support

Andy Morris

Manager, Intragovernmental Transaction & Reconciliation Branch (ITRB)

Bureau of the Fiscal Service – Fiscal Accounting

andrew.r.morris@fiscal.treasury.gov

Jeff Board

G-Invoicing Product Owner, ITRB

Bureau of the Fiscal Service – Fiscal Accounting

jeffrey.board@fiscal.treasury.gov

Keith Jarboe

IGT Agency Outreach, Engagement & Onboarding

Bureau of the Fiscal Service – Fiscal Accounting

keith.jarboe@fiscal.treasury.gov



For Intragovernmental Transactions Working Group Information

IGT@fiscal.treasury.gov

<https://www.fiscal.treasury.gov/g-invoice/>